

**Board**



**Date:** 20 October 2021

**Item:** Report of the Meeting of the Elizabeth Line Committee held on 30 September 2021

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**This paper will be considered in public**

## **1 Summary**

- 1.1 This paper provides a summary of the items considered by the Elizabeth Line Committee at its meeting on 30 September 2021.

## **2 Recommendation**

- 2.1 **The Board is asked to note the report.**

## **3 Committee Agenda and Summary**

- 3.1 The papers for the meeting of the Committee held on 30 September 2021 were published on 22 September 2021 and are available on the [TfL website](#) with a link to the video recording of the meeting on [TfL's YouTube channel](#).

- 3.2 The main matters considered by the Committee were:

- (a) Safety Update;
- (b) Project Status Update;
- (c) Elizabeth Line Readiness and Transition Update;
- (d) Finance and Risk Update;
- (e) Project Representative Report; and
- (f) Elizabeth Line Programme Assurance Update.

- 3.3 A summary of the items considered and decisions taken is provided below. The more detailed minutes of the meeting will be published ahead of the meeting of the Committee on 25 November 2021.

## **4 Issues Discussed**

### **Safety Update**

- 4.1 The Committee noted the update on safety on the Crossrail project. Health and safety remained the top priority and overall performance was kept under

constant scrutiny. There were no significant operational safety incidents during Periods 3, 4 and 5, 2021/22 covered by the report.

- 4.2 Howard Smith, Chief Operating Officer Elizabeth line, provided an oral update on the access improvement plan, which had been established to address issues with short notice requests for access to the railway and to equipment rooms, early in Trial Running. Procedures had been clarified and the number of incidents significantly reduced alongside an improved maintenance access programme.
- 4.3 It was agreed that Members would be provided with both project and Rail for London (Infrastructure) Limited construction safety data and that this information would be included in future reports.

### **Project Status Update**

- 4.4 The Committee noted the update on the status of the Crossrail project.
- 4.5 A planned blockade in October 2021 would enable the commissioning of the latest software update to the system and testing of the tunnel ventilation system, with final integration testing in November 2021.
- 4.6 The de-mobilisation of Tier-1 staff and resources was being closely monitored, with a focus on safety and staff wellbeing. The de-mobilisation would also help simplify the assurance and certification process. Tier 1 de-mobilisation was scheduled for completion by January 2022 with any critical integration skills retained.

### **Elizabeth Line Readiness and Transition Update**

- 4.9 The Committee noted the updates on the performance of the TfL Rail operational service and the status of the readiness of the Infrastructure Managers for the operations and maintenance of the railway after handover from Crossrail.
- 4.10 Improvements to the reliability of infrastructure and systems were still required but many issues were expected to be addressed by software updates in October and December 2021.
- 4.11 The Chair and Vice-Chair of the Committee had recently gained valuable insights by the opportunity to observe Trial Running.

### **Finance and Risk Update**

- 4.12 The Committee noted the update on Crossrail's financial performance up to Periods 4 and 5, 2021/22 and on risk management processes.

### **Project Representative (P-Rep) Report**

- 4.13 The Committee noted the latest periodic reports from the P-Rep on the Crossrail project and the management responses to these reports, for Periods

3-5, 2021/22. Copies were also available on the TfL website, with commercially sensitive material redacted.

- 4.14 Stephen Hill, Jacob's Project Representative, congratulated staff on the de-mobilisation schedule and prudent control of works to be completed. The completion of all assurance activities would be challenging, and train reliability growth and performance were currently below target. The challenges with the tunnel ventilation system were also highlighted.

#### **Elizabeth Line Programme Assurance Update**

- 4.15 The Committee noted progress with Programme Assurance activity across the Crossrail three Lines of Defence Integrated Assurance Framework.
- 4.16 The Committee and Commissioner thanked the Head of Programme Assurance, Crossrail, who was leaving. A successor had been appointed.
- 4.17 An updated Integrated Audit and Assurance Plan would be submitted to the next meeting.

#### **List of appendices to this report:**

None

#### **List of Background Papers:**

Papers submitted to the Elizabeth Line Committee on 30 September 2021

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