

Safety, Sustainability and Human Resources Panel Actions List (to be reported to the meeting on 16 May 2024)

Actions from the meeting held on 21 February 2024

Minute No.	Description	Action By	Target Date	Status/note
05/02/24 (1)	Approach to Talent The Panel to be provided with key milestones on approach to Recruitment and Learning and Development.	Fiona Brunskill / Karen Wallbridge	May 2024	Completed. Included as an appendix to the Our Colleague Quarterly Report on the agenda for this meeting.
05/02/24 (2)	Approach to Talent The 'Everyone's Future Counts' document, would be shared with the Panel.	Fiona Brunskill / Karen Wallbridge	May 2024	Completed. Members were sent the document for the 29 June 2022 meeting of the Panel. It can be accessed here: Everyone's Future Counts
05/02/24 (3)	Approach to Talent The Panel to be provided with the Colleague Roadmap of activities for the next 12 months and an update on the Colleague Strategy.	Fiona Brunskill / Karen Wallbridge	May 2024	Completed. This has been circulated to Members.
09/02/24 (1)	Our Colleague Quarterly Report Clarification would be provided to the Panel on whether TfL could access 'Access to Work' government funding for Reasonable Adjustments.	Fiona Brunskill	May 2024	Completed. Funding is available.
09/02/24 (2)	Our Colleague Quarterly Report Panel to be provided with a list of key dates for TfL outreach activities and events.	Fiona Brunskill	May 2024	Completed. Indicative calendar circulated to Members.

Minute No.	Description	Action By	Target Date	Status/note
10/02/24	<p>Safety, Health and Environment Quarterly Report</p> <p>The inclusion of gender and age in incident reporting would be reviewed.</p>	Lilli Matson	May 2024	<p>Completed. Consistency across reporting has been reviewed. Gender and age details will only be included in our published reports if they are specifically relevant to the issue being reported on, such as a protected characteristic or risk factor.</p>

Outstanding actions from previous meetings.

Minute No.	Description	Action By	Target Date	Status/note
52/11/23	<p>Safety Risk Management on TfL Services</p> <p>The Panel would receive updates on progress against the action plan.</p>	Lilli Matson	May 2024	<p>Completed. On agenda for this meeting.</p>
57/11/23	<p>Safety, Health, Wellbeing and Environment (SHE) Culture Programme</p> <p>Consideration would be given to how the culture maturity assessment could be used to further inform the TfL Board on its oversight of SHE activities</p>	Lilli Matson	May 2024	<p>Completed. An update is on this agenda. Panel members can have the opportunity to take part in a Culture Maturity Assessment if they wish.</p>