

**Date: 14 September 2021**

**Item: Members' Suggestions for Future Agenda Discussions**

---

## **This paper will be considered in public**

### **1 Summary**

- 1.1 This paper presents the current forward programme for the Panel and explains how this is put together. Members are invited to suggest additional future discussion items.

### **2 Recommendation**

- 2.1 **The Panel is asked to note the forward programme and invited to raise any suggestions for future discussion items.**

### **3 Forward Plan Development**

- 3.1 The Board and its Committees and Panels have forward plans. The content of the plans arise from a number of sources:
- (a) Standing items for each meeting: Minutes; Matters Arising and Actions List; and any regular quarterly reports. For this Panel these are the Health, Safety and Environment Quarterly Report and the Human Resources Quarterly Report.
  - (b) Regular items which are for review and approval or noting such as the Health, Safety and Environment Annual Report.
  - (c) Items requested by Members: The Deputy Chair of TfL and the Chair of this Panel will regularly review the forward plan and may suggest items. Other items will arise out of actions from previous meetings (including meetings of the Board or other Committees and Panels) and any issues suggested under this agenda item.

### **4 Current Plan**

- 4.1 The current plan is attached as Appendix 1. Like all plans, it is a snapshot in time and items may be added, removed or deferred to a later date.

**List of appendices to this report:**

Appendix 1: Safety, Sustainability and Human Resources Panel Plan.

**List of Background Papers:**

None

Contact Officer: Howard Carter, General Counsel

Email: [HowardCarter@tfl.gov.uk](mailto:HowardCarter@tfl.gov.uk)

**Safety, Sustainability and Human Resources Panel Forward Planner 2021/22****Appendix 1**

**Membership:** Kay Carberry CBE, Dr Nina Skorupska CBE (Vice Chair), Julian Bell, Bronwen Handyside, Dr Mee Ling Ng OBE, and Mark Phillips.

Abbreviations: Managing Director (MD), Customers, Communication and Technology (CCT), London Underground (LU), Surface Transport (ST), CPO (Chief People Officer), CSHEO (Chief Safety, Health and Environment Officer), D (Director), DIT (Diversity, Inclusion & Talent) and SHE (Safety, Health & Environment), DCP (Director, City Planning), CDD (Commercial Development Director), DIA (Director of Internal Audit)

<b>2 December 2021</b>		
Quarterly Health, Safety and Environment Performance Reports (to include resilience, assurance and compliance issues)	CSHEO	To note
Review of CIRAS Report and Themes	CSHEO	To note
Fatigue Management Update	CSHEO	To note
Air Quality Update	DCP	To note
Climate Change Adaptation Update	DCP	To note
Responsible Procurement Update		To note
Human Resources Quarterly Report	CPO	To note
Training Update	CPO	To note
Strategic Risk Update	CSHEO	To note

<b>24 February 2022</b>		
Quarterly Health, Safety and Environment Performance Reports (to include resilience, assurance and compliance issues)	CSHEO	To note
Bus Driver Facility Improvements	MD ST	To note
Human Resources Quarterly Report	CPO	To note
Viewpoint Survey	CPO	To note
People Strategy Update	CPO	To note
Action on Inclusion Strategy Update	CPO	To note
Strategic Risk Update	D HSE	To note

Regular items

- Quarterly HSE Performance Report – standing item
- HR Quarterly Report – standing item
- Bus Driver Facility Improvements (every 6 months)
- People Plan Update
- Review of CIRAS Report and Themes – annual
- Vision Zero
- Responsible Procurement (every 6 months)
- Strategic Risk

Future Items

- ORR Update – Winter 2022