

## Safety, Sustainability and Human Resources Panel Actions List (reported to the meeting on 14 September 2021)

### Actions from the meeting held on 30 June 2021

Minute No.	Description	Action By	Target Date	Status/note
24/06/21(1)	<b>Rail Safety - Presentation by the Office of Rail and Road</b> Members would be invited to a briefing on TfL's RM3 risk maturity model in the autumn.	Lilli Matson	Autumn / Winter 2021	Update will be given when re-certification date is known.
24/06/21(2)	<b>Rail Safety - Presentation by the Office of Rail and Road (ORR)</b> ORR to be invited back in 18 months to update on TfL's management of safety through the transition period following the easing of social distancing measures.	Lilli Matson	Winter 2022/ Spring 2023	On forward plan.
25/06/21(1)	<b>Quarterly Safety, Health and Environment Performance Report</b> Provide an update on management of risk including health and wellbeing of staff.	Lilli Matson	14 September 2021	On agenda for this meeting. Complete.
25/06/21(2)	<b>Quarterly Safety, Health and Environment Performance Report</b> Provide information on the assurance by trade union representatives of health and safety within the bus operating companies.	Gareth Powell	14 September 2021	Included in Bus Safety Update on agenda. Complete
28/06/21(1)	<b>Human Resources Quarterly Report</b> Provide an update on diversity and inclusion strategy.	Tricia Wright / Marcia Williams	14 September 2021	On agenda for this meeting. Complete.

Minute No.	Description	Action By	Target Date	Status/note
28/06/21(2)	<b>Human Resources Quarterly Report</b> Andy Lord would confirm if ABM operated a similar awards scheme for its employees.	Andy Lord	14 September 2021	An update will be provided at the meeting.
28/06/21(3)	<b>Human Resources Quarterly Report</b> Provide an update on the training of line managers at a future meeting.	Tricia Wright	2 December 2021	On forward plan.
30/06/21	<b>Responsible Procurement</b> Members requested more regular updates on TfL's responsible procurement activities and its linkages to sustainability.	Paul Kiteley	2 December 2021	On forward plan.
31/06/21	<b>Enterprise Risk Update – Major Safety, Health or Environmental Incident or Crisis (ER1)</b> Bring forward, if possible, the date for the all-Member discussion of Enterprise Risks.	Howard Carter	Autumn 2021	A date for a Board discussion on risk will be identified as soon as possible. Work has commenced on the review requested and the programme cycle of reviewing risks at each Committee and Panel meeting is continuing.

#### Outstanding actions from previous meetings

90/02/21	<b>Bus Safety Programme and Driver Health and Wellbeing</b> The next update to include further information on encouraging use of handrails and safer behaviours on buses.	Gareth Powell	14 September 2021	Included in Bus Safety Update on agenda. Complete
10/02/21	<b>Sustainability in TfL Buildings</b> The Panel would be updated on the Sustainable Development Framework (SDF) after its launch.	Graeme Craig	Autumn 2021	Updated to be provided after the launch of the SDF in the autumn.