

Date: 25 May 2022

Item: Matters Arising, Actions List and Use of Delegated Authority

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## This paper will be considered in public

### 1 Summary

- 1.1 This paper informs the Committee of progress against actions agreed at previous meetings and any use of delegated authority via Chair's Action since the last meeting on 24 March 2022.
- 1.2 There has been one use of Chair's Action since the last meeting, in relation to the Crossrail Programme Substantial Completion.

### 2 Recommendation

- 2.1 **The Committee is asked to note the Actions List and the Use of Chair's Action.**

### 3 Use of Chair's Action

- 3.1 Under Standing Order 113, in situations of urgency, the Board delegates to each of the Committee Chairs of any Committee or Panel the exercise of any functions of TfL on its behalf, including the appointment of Members to Committees and Panels. Any use of Chair's Action is reported to the next ordinary meeting.

#### **Crossrail Programme Substantial Completion**

- 3.2 On 13 May 2022, the Committee received a paper which provided an overview of the project completion process, as defined within the Crossrail Project Development Agreement (PDA) and was asked to approve an amendment to the PDA as the Department for Transport (DfT) has indicated that it will require additional time to conduct due diligence.
- 3.3 TfL approval for amendment of the PDA is a matter reserved to the Committee and DfT will carry out its own governance processes to confirm its agreement with the proposed amendment.
- 3.4 On 16 May 2022, the Chair, following consultation with available Members, approved the amendment of the PDA and authorised staff to agree the final terms.
- 3.5 The use of Chair's Action was considered appropriate as a decision to enter into the agreement was required before the date of this meeting of Committee to allow the railway to open on 24 May 2022.
- 3.6 The paper will be published on [tfl.gov.uk](https://tfl.gov.uk).

**List of appendices to this report:**

Appendix 1: Actions List

**List of Background Papers:**

Minutes of previous meetings of the Elizabeth Line Committee  
Chair's Action paper issued on 13 May 2022

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