

Board



Date: 27 July 2022

Item: Report of the Meeting of the Elizabeth Line Committee held on 14 July 2022

This paper will be considered in public

1 Summary

- 1.1 This paper provides a summary of the items considered by the Elizabeth Line Committee at its meeting on 14 July 2022.

2 Recommendation

- 2.1 **The Board is asked to note the report.**

3 Committee Agenda and Summary

- 3.1 The papers for the meeting of the Committee held on 14 July 2022 were published on 6 July 2022, with the Crossrail Complaints Commissioner's Report published on 8 July 2022. The papers are available on the [TfL website](#) with a link to the video recording of the meeting on [TfL's YouTube channel](#).

- 3.2 The main matters considered by the Committee were:

- (a) Safety Update;
- (b) Elizabeth Line Operational Performance;
- (c) Programme Status Update;
- (d) Finance and Risk Update;
- (e) Project Representative Report;
- (f) Elizabeth Line Programme Assurance Update;
- (g) Project Representative Report; and
- (h) Crossrail Complaints Commissioner's Report.

- 3.3 A summary of the items considered is provided below. The more detailed minutes of the meeting will be published ahead of the meeting of the Committee on 29 September 2022.

4 Issues Discussed

Safety Update

- 4.1 The Committee noted the update on safety on the Crossrail project for Periods 1 and 2 of 2022/23.
- 4.2 During this period there had been two significant incidents, both high potential near misses (HPNM). There was no harm to anyone as a result of these incidents and the rate of HPNM had continued to decrease over the last 13 periods, although it was important not to become complacent.
- 4.3 Overall safety performance continued to see a positive improvement.
- 4.4 Future reports would identify any trends in passenger safety incidents.

Elizabeth Line Operational Performance

- 4.5 The Committee noted the good performance since the opening of the Elizabeth line on 24 May 2022.
- 4.6 The focus was now on increasing and sustaining service reliability and the successful opening of the remainder of the line.
- 4.7 A new reporting approach would be submitted to the next meeting, which would include performance monitoring and revenue and passenger service data as well as any outstanding Crossrail complaints identified within the Crossrail Complaints Commissioner's Report.

Programme Status Update

- 4.8 The Committee noted the update on the status of the Crossrail project. The main focus was now on the successful opening of Bond Street station and completion of 5B-minus (22 trains per hour peak from Paddington to Whitechapel) by autumn 2022.

Finance and Risk Update

- 4.9 The Committee noted the update on financial performance at Period 2 of 2022/23 and on risk management progress.
- 4.10 Pressure continued to be applied downwards on Cost to Go and the full-time equivalent staff numbers were decreasing in line with the workforce plan, which included temporary and consultancy staff.

Elizabeth Line Programme Assurance Update

- 4.11 The Committee noted progress with Programme Assurance activity across the Crossrail three Lines of Defence Integrated Assurance Framework during Quarter 1 of 2022/23.

- 4.12 Excellent progress had continued to be made since the last report and the overall assessment of the Third Line of Defence was that the assurance framework continued to operate effectively.

Project Representative Report

- 4.13 The Committee noted the final report of the Project Representative team, which had been demobilised following the start of Revenue Service.

Crossrail Complaints Commissioner's Report

- 4.14 The Committee noted the final update from the Crossrail Complaints Commissioner.
- 4.15 It was agreed that lessons learnt should be included in the suite of Crossrail's legacy documents for industry sharing.
- 4.16 The Chair thanked the Crossrail Complaints Commissioner and his office for their valued contribution in helping to manage community and stakeholder engagement.

List of appendices to this report:

None

List of Background Papers:

Papers submitted to the Elizabeth Line Committee on 14 July 2022

Contact Officer: Howard Carter, General Counsel
Email: HowardCarter@tfl.gov.uk