

Board Actions List (to be reported to the meeting on 7 December 2022)

Actions from the meeting held on 12 October 2022

Minute No.	Item/Description	Action By	Target Date	Status/Note
82/10/22 (1)	Commissioner's Report: Climate Adaptation Plan TfL's climate adaptation plan would be brought to the Safety, Sustainability and Human Resources (SSHR) Panel and the learnings shared more widely with the Board.	Lilli Matson	February 2023	On SSHR Panel forward plan.
82/10/22 (2)	Commissioner's Report: Graduate and Apprenticeship Scheme The next cohort of TfL's graduate and apprenticeship schemes had 127 new starters on 20 September 2022. The diversity statistics would be brought to a future meeting of the SSHR Panel.	Fiona Brunskill	TBC	Completed. Included SSHR Panel's HR Quarterly Report.
82/10/22 (3)	Commissioner's Report: Bus Collisions Investigations were ongoing into the two fatalities involving collisions with buses that occurred in August 2022. Members asked if the buses involved in the collisions met the Bus Safety Standard and to understand what the consequences were of not being able to implement the bus safety measures as fast as TfL would have liked due to funding uncertainty. The SSHR Panel would be updated when the investigations had been fully examined.	Lilli Matson	TBC	Once the investigation is completed, Members will be updated through the SSHR Panel's Safety, Health and Environment Quarterly Report.
82/10/22 (4)	Commissioner's Report: ULEZ The workshop with people with disabilities on 17 August 2022 on how the Ultra Low Emission Zone scheme should be modified and how the scrappage scheme could be shaped had been very insightful. The responses would be included in the report to the Mayor.	Alex Williams	November 2022	Completed.
82/10/22 (5)	Commissioner's Report: 4G rollout on buses The key milestones would be provided when available.	Alex Williams	TBC	In progress.

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82/10/22 (6)	Commissioner's Report: E-Scooter trial The e-scooter trial with London Councils included a review of the impact of vehicles being left across pavements, causing a barrier for the public particularly disabled people. An update would be provided to a future meeting of the SSHR Panel.	Alex Williams	TBC	On SSHR Panel forward plan.
82/10/22 (7)	Commissioner's Report: Cyber Security Members asked what the long-term plan was around cyber security and future challenges presented by inter-dependent networks, including systems upgrades, funding arrangements and having an Executive Committee champion. A position paper on cyber security would be provided to Board Members.	Shashi Verma	January 2023	In progress.
84/10/22 (1)	Finance Report: Funding Conditions The Finance Committee had requested more visibility on TfL's plans to meet the Government's funding conditions, including opportunities and strategies to reduce costs and to develop an income strategy to move away from an over reliance on fares.	Patrick Doig	Ongoing	The Finance Committee will receive regular progress updates.
84/10/22 (2)	Finance Report: Resourcing and Talent Strategy Members remained concerned about the loss of senior staff as a result of funding uncertainty and measures taken to freeze recruitment. The funding settlement, a positive Business Plan and the work on TfL's Vision and Values were anticipated to help attract and retain staff. Members would be kept informed through papers on the forward plans for the Remuneration Committee and the SSHR Panel.	Fiona Brunskill	November 2022	Completed. Updates provided to the SSHR Panel and Remuneration Committee and further updates are scheduled.

Actions arising from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
05/01/20 (2)	Commissioner's Report – Bus Safety Standard Visit Members would be offered a visit to see a bus that met the new Bus Safety Standard.	Glynn Barton / Lilli Matson	TBC 2022	Members will be consulted on availability.

67/11/21 (2)	Commissioner's Report – Safety at junctions An update including timeframes would be brought to a future meeting of the SSHR Panel.	Alex Williams	TBC	On SSHR Panel forward plan.
67/11/21 (3)	Commissioner's Report – Safety for women and girls The impact of the comprehensive programme to improve safety for women and girls travelling on the network would be assessed and the outcomes would be considered at a future meeting of the SSHR Panel.	Lilli Matson / Matt Brown	TBC	On SSHR Panel forward plan.
67/11/21 (4)	Commissioner's Report – London Overground Incident at Enfield Station 12 October 2021 An investigation was underway and any developments and lessons learnt would be considered at a future meeting of the SSHR Panel.	Lilli Matson / Andy Lord	TBC	Once the investigation is completed, Members will be updated through the SSHR Panel's Safety, Health and Environment Quarterly Report.
74/10/21	Report of the Customer Service and Operational Performance Panel – Briefing on Action on Inclusion programme. The Director of Diversity, Inclusion and Talent would develop a comprehensive inclusion programme and the Board would receive a briefing when the work was completed.	Fiona Brunskill / Alex Williams	January 2023	Briefing to be scheduled shortly.
82/12/21 (3)	Commissioner's Report – passenger incident at Tottenham Court Road station 3 December 2021 An investigation was underway and Members would be kept informed of the outcomes.	Lilli Matson / Andy Lord	TBC	Once the investigation is completed, Members will be updated through the SSHR Panel's Safety, Health and Environment Quarterly Report.
05/02/22 (1)	Commissioner's Report: 30 January 2022 car and tram collision on Oaks Road, Croydon The SSHR Panel would be updated when the investigation concluded.	Andy Byford / Lilli Matson	TBC	Once the investigation is completed, Members will be updated through the SSHR Panel's Safety, Health and Environment Quarterly Report.
05/02/22 (3)	Commissioner's Report: Asset maintenance and safety improvements Members requested a briefing on the balance between asset maintenance and safety improvements in the TfL Budget.	Lilli Matson	September -December 2022	Completed. Part of the Business Plan discussions.

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05/02/22 (4)	Commissioner's Report: Step-free access The results of the recently launched consultation to help shape future step-free access priorities and improvements on the London Underground network would be submitted to the Customer Service and Operational Performance (CSOP) Panel for feedback and then to the Board.	Andy Lord / Alex Williams	January 2023	Members will be updated as part of the briefing on Action on Inclusion.
37/06/22 (3)	Commissioner's Report: Talent Strategy Information would be included in the pay gap report to the SSHR Panel on how the Talent Strategy and succession planning was being used to further reduce the ethnicity and gender pay gaps, including action to increase declaration rates for the disability pay gap. The report would include emerging data and themes on employee readiness to stretch and strengthen in their careers.	Fiona Brunskill	February 2023	On SSHRP forward plan.
37/06/22 (6)	Commissioner's Report: Rotherhithe Tunnel Owing to the current funding challenges, the tendering process for the detailed design and build stage had been paused. Andy Lord would look at the current prioritisation to see if any progress could be made on the project, although it was a significant expenditure.	Andy Lord / Stuart Harvey	September -December 2022	Completed. Part of the Business Plan discussions.
39/06/22	Finance Report, Quarter 4, 2021/22: Business planning Patrick Doig would be engaging with the Board and seeking Members input on the Business Plan in autumn 2022.	Patrick Doig	September -December 2022	Completed. Briefings held.
40/06/22	Delivering the Mayor's Transport Strategy 2021/22 Annual Update: Step-free Access An update would be provided to the CSOP Panel on the progress on step-free access and options to review and revise the target to reduce journey times for journeys that were not step-free.	Alex Williams	March 2023	See also action 05/02/22 (4) above.
53/07/22 (1)	Commissioner's Report: Barking Riverside wayfinding Stuart Harvey would look at the wayfinding and signage for the riverboat services at Barking Riverside, particularly the directions for the quickest route from the station.	Stuart Harvey	December 2022	In progress, Members will be updated when completed.

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53/07/22 (2)	Commissioner's Report: Barking Riverside Riverboat services Andy Lord would look at the potential to increase the frequency of the riverboat services at Barking Riverside pier.	Andy Lord	Ongoing	Service frequency will be kept under review as progress is made in the development at Barking Riverside.
53/07/22 (3)	Commissioner's Report: Bus Services Consultation Alex Williams confirmed that the results of the consultation on proposed reductions to bus services would be considered by the CSOP Panel in October 2022.	Alex Williams	December 2022	Completed. A briefing is being provided to the Panel ahead of this meeting.
53/07/22 (4)	Commissioner's Report: Travel Demand from Freedom Pass data Following the recent rise in coronavirus cases, the feasibility of using the Freedom Pass data to check whether older and disabled passengers were returning to the network at the same rate as other passengers would be looked at.	Shashi Verma	October 2022	Completed. Information was circulated.
56/07/22 (1)	Safety, Health and Environment Annual Report 2021/22: Well@TfL bus impact The results of the current monitoring of the impact of the Well@TfL bus would be provided to Marie Pye.	Lilli Matson	October 2022	Completed. Information was circulated.
56/07/22 (2)	Safety, Health and Environment Annual Report 2021/22: Supporting Police Investigations into public order offences A note would be provided to Anne McMeel on the reporting of offences by bus drivers.	Lilli Matson	October 2022	Completed.
57/07/22	Finance Report - Quarter 1 Results and Forecast, 2022/23: Revenue impact of industrial action Patrick Doig confirmed that the ongoing industrial action represented a revenue risk to TfL and he would circulate the data on the revenue impact for TfL of either a National Rail strike, TfL industrial action or combined strikes to the Board.	Patrick Doig	October 2022	Completed. Part of the Business Plan discussions.
58/07/22	Slavery and Human Trafficking Statement: Landlord Future statements would contain more detail on how TfL managed risks relating to its role as a landlord.	Stuart Harvey	June/July 2023	This will be addressed in future Statements.