

Safety, Sustainability and Human Resources Panel Actions List (reported to the meeting on 22 February 2023)

Actions from the meeting held on 16 November 2022

Minute No.	Description	Action By	Target Date	Status/note
38/11/22 (1)	<p>Safety, Health and Environment Report: Fatigue Management</p> <p>The next update on Fatigue Management to include detail on how the programme operates across different business units.</p>	Lilli Matson	February 2023	Completed. On agenda for this meeting.
38/11/22 (2)	<p>Safety, Health and Environment Report: Dial-a-Ride incident</p> <p>Update Members on the incident on Dial-a-Ride involving a customer using a mobility scooter.</p>	Lilli Matson	February 2023	Completed. Update sent to Members on 13 February 2023.
39/11/22	<p>Safety, Health and Environment Assurance Report: London Underground Civils Competence Management Audit</p> <p>Panel Chair to receive an update on the London Underground Civils Competence Management audit.</p>	Mike Shirbon	November 2022	Completed. Update sent to the Panel's Chair on 18 November 2022.
40/11/22	<p>TfL Sustainability Report and Corporate Environment Plan (CEP) Progress Report</p> <p>The Panel would receive an update at a future meeting that would provide more detail on the CEP roadmap and the focus of activities.</p>	Lilli Matson	September 2023	On agenda forward plan.

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41/11/22	<p>Direct Vision Standard and Safety Permit Scheme for Heavy Goods Vehicles: Collision Data</p> <p>Consideration would be given to how other vulnerable road users such as motorcyclists could be included in collision data.</p>	Christina Calderato	February 2023	Completed. Collision data is monitored and the current rate of motorcyclist fatalities involving a heavy goods vehicle is approximately one per year. Direct Vision Standard data presented at the meeting focussed on collisions where vision was cited as a contributory factor.
42/11/22	<p>Vision Zero Action Plan Progress Report – One Year On: Road Safety and Deprivation Report</p> <p>The report would be presented to the Panel at a future meeting.</p>	Lilli Matson	February 2023	Informal briefing taking place after SSHR Panel meeting.
44/11/22 (1)	<p>Bus Safety Update: Strategy Document</p> <p>Provide Panel Members with the new Bus Safety Programme strategy document when available.</p>	Tom Cunnington / Louise Cheeseman	May 2023	To be included in the next Bus Safety Update.
44/11/22 (2)	<p>Bus Safety Update: Fatigue Management</p> <p>Share information on the fatigue management training for bus operators.</p>	Tom Cunnington / Louise Cheeseman	May 2023	To be included in the next Bus Safety Update.
45/11/22 (1)	<p>Responsible Procurement: Supply Chain Diversity Data</p> <p>Future reports to provide updates on the disclosure rate through the Diversity Data Benchmarking Initiative.</p>	Tim Rudin / Laura Grant	September 2023	Information will be included in future reports.

Minute No.	Description	Action By	Target Date	Status/note
45/11/22 (2)	Responsible Procurement: Good Work Standard Provide Members with further information of the Good Work Standard.	Tim Rudin / Laura Grant	January 2023	Completed. Information circulated to Members on 24 January 2023.
46/11/22 (1)	Human Resources Quarterly Report: In Work Benefits Confirm whether TfL held any data on whether any of its employees were in receipt of in work benefits.	Fiona Brunskill	February 2023.	Completed. TfL does not hold this information.
46/11/22 (2)	Human Resources Quarterly Report: Staff Network Groups Provide background information on the Staff Network Groups and the process of electing Chairs and Deputies.	Fiona Brunskill	May 2023	On agenda forward plan.

There were no outstanding actions from previous meetings