

## Board Actions List (to be reported to the meeting on 29 March 2023)

## Actions from the meeting held on 1 February 2023

Minute No.	Item/Description	Action By	Target Date	Status/Note
05/02/23 (1)	<p><b>Commissioner's Report: Elizabeth line Whitechapel interchange</b></p> <p>Glynn Barton would look into whether the precinct roundabout and Whitechapel Road outside of the station formed part of TfL's road network and would discuss the safety concerns raised with the relevant borough.</p>	Glynn Barton	April 2023	In progress.
05/02/23 (2)	<p><b>Commissioner's Report: Asset Conditions</b></p> <p>A huge amount of work had been carried out into asset condition across TfL's portfolio, which had started in the first pandemic lockdown. An informal update on the information and the data behind it would be provided to Board Members at an appropriate forum or meeting.</p>	Stuart Harvey	March 2023	<b>Completed.</b> A briefing was provided for members of the Programmes and Investment Committee on 2 March 2023.
05/02/23 (3)	<p><b>Commissioner's Report: Task Force on Climate-Related Financial Disclosures (TCFD) Reporting</b></p> <p>TfL was using the TCFD framework to assess physical and other climate risks, and the Climate Change Adaptation Plan would be discussed shortly at a meeting of the Safety, Sustainability and Human Resources (SSHR) Panel.</p>	Lilli Matson	February 2023	<p><b>Completed.</b> The draft Plan was considered by the SSHR Panel on 22 February 2023. The Climate Change Adaptation Plan 2023 was published on 14 March 2023 - <a href="https://tfl.gov.uk/corporate/about-tfl/adapting-to-climate-change">https://tfl.gov.uk/corporate/about-tfl/adapting-to-climate-change</a>.</p>
05/02/23 (4)	<p><b>Commissioner's Report: Vision Zero Deep-Dive</b></p> <p>A deep dive discussion, including the broader system changes required to meet the Vision Zero targets, would take place at a future meeting of the SSHR Panel.</p>	Lilli Matson	November 2023	On SSHR Panel forward plan.

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05/02/23 (5)	<p><b>Commissioner's Report: E-Scooters</b>  The Government was expected to legislate to allow the use of private e-scooters but it was unclear when this would happen. More details on the potential content of the legislation would be provided to Board Members when available.</p>	Alex Williams	March 2023	A paper was considered by the Customer Service and Operational Performance (CSOP) Panel on 22 March 2023 on Electrified Travel Devices (Micromobility) which set out the current position around the use of private e-scooters. Any changes will be reported in the Commissioner's Report to the Board or to the SSHR Panel as appropriate.
05/02/23 (6)	<p><b>Commissioner's Report: London Underground Accidents Involving Vulnerable Users</b>  Incidents involving wheelchair users and pushchairs on escalators were extremely rare and Lilli Matson would circulate the latest data to Board Members.</p>	Lilli Matson	April 2023	The team have reviewed the relevant data from the last two years. Early indications show this is a rare event. The team is undertaking a detailed review and will share a comprehensive update with Board Members.
05/02/23 (7)	<p><b>Commissioner's Report: Funding Conditions Assurance</b>  Progress on meeting the wider conditions of the funding settlement would be included in future finance reports to provide assurance to the Board.</p>	Rachel McLean	Ongoing	The Finance Committee is being kept informed of progress with meeting the wider conditions of the funding settlement.

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05/02/23 (8)	<p><b>Commissioner's Report: Cockfosters Station Housing Scheme</b></p> <p>TfL was waiting for a decision from the Secretary of State but it would be raised again with Tom Copley, Deputy Mayor for Housing at the Greater London Authority, to work to try to break the impasse. John Hall added that his understanding of the position was that the Government was waiting for another application from TfL.</p>	Alex Williams	Ongoing	The Land and Property Committee is being kept informed of progress with all developments and planning applications.
07/02/23	<p><b>Finance Report – Quarter 3, 2022/23: Non-permanent Labour (NPL)</b></p> <p>Details of how the costs per head of NPL verses permanent labour and how overall costs were calculated would be brought to a meeting of the Remuneration Committee or the SSHR Panel.</p>	Fiona Brunskill	March 2023	<b>Completed.</b> An update on Resourcing at TfL was considered by the Remuneration Committee on 2 March 2023.

### Actions arising from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
05/01/20 (2)	<p><b>Commissioner's Report: Bus Safety Standard Visit</b></p> <p>Members would be offered a visit to see a bus that met the new Bus Safety Standard.</p>	Glynn Barton / Lilli Matson	TBC 2023	Members will be consulted on availability for a visit via Bus Operations.
74/10/21	<p><b>Report of the Customer Service and Operational Performance (CSOP) Panel: Briefing on Action on Inclusion programme.</b></p> <p>The Director of Diversity, Inclusion and Talent would develop a comprehensive inclusion programme and the Board would receive a briefing when the work was completed.</p>	Fiona Brunskill / Alex Williams	March 2023	Briefing scheduled for 29 March 2023.
67/11/21 (2)	<p><b>Commissioner's Report: Safety at junctions</b></p> <p>An update including timeframes would be brought to a future meeting of the SSHR Panel.</p>	Alex Williams	February 2023	<b>Completed.</b> An update was provided at the meeting of the SSHR Panel.

<b>67/11/21 (3)</b>	<b>Commissioner's Report: Safety for women and girls</b> The impact of the comprehensive programme to improve safety for women and girls travelling on the network would be assessed and the outcomes would be considered at a future meeting of the SSHR Panel.	Lilli Matson / Matt Brown	May 2023	An update will be provided at the next meeting of the SSHR Panel.
<b>05/02/22 (4)</b>	<b>Commissioner's Report: Step-free Access</b> The results of the recently launched consultation to help shape future step-free access priorities and improvements on the London Underground network would be submitted to the CSOP Panel for feedback and then to the Board.	Andy Lord / Alex Williams	March 2023	The will be covered in the Board briefing scheduled for 29 March 2023.
<b>37/06/22 (3)</b>	<b>Commissioner's Report: Talent Strategy</b> Information would be included in the pay gap report to the SSHR Panel on how the Talent Strategy and succession planning was being used to further reduce the ethnicity and gender pay gaps, including action to increase declaration rates for the disability pay gap. The report would include emerging data and themes on employee readiness to stretch and strengthen in their careers.	Fiona Brunskill	February 2023	<b>Completed.</b> Information included in the HR Quarterly Report to the SSHR Panel.
<b>40/06/22</b>	<b>Delivering the Mayor's Transport Strategy 2021/22 Annual Update: Step-free Access</b> An update would be provided to the CSOP Panel on the progress on step-free access and options to review and revise the target to reduce journey times for journeys that were not step-free.	Alex Williams	March 2023	See action 05/02/22 (4) above.
<b>58/07/22</b>	<b>Slavery and Human Trafficking Statement: Landlord</b> Future statements would contain more detail on how TfL managed risks relating to its role as a landlord.	Rachel McLean	June/July 2023	This will be addressed in future Statements.
<b>82/10/22 (1)</b>	<b>Commissioner's Report: Climate Adaptation Plan</b> TfL's climate adaptation plan would be brought to the SSHR Panel and the learnings shared more widely with the Board.	Lilli Matson	February 2023	<b>Completed.</b> See action 05/02/23 (3) above.

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82/10/22 (6)	<p><b>Commissioner's Report: E-Scooter trial</b> The e-scooter trial with London Councils included a review of the impact of vehicles being left across pavements, causing a barrier for the public particularly disabled people. An update would be provided to a future meeting of the SSHR Panel.</p>	Alex Williams	February 2023	<b>Completed.</b> An update was provided at the meeting of the SSHR Panel and a paper on e-mobility is included on the agenda for the meeting of the CSOP Panel on 22 March 2023.
82/10/22 (7)	<p><b>Commissioner's Report: Cyber Security</b> Members asked what the long-term plan was around cyber security and future challenges presented by inter-dependent networks, including systems upgrades, funding arrangements and having an Executive Committee champion. A position paper on cyber security would be provided to Board Members.</p>	Shashi Verma	March 2023	<b>Completed.</b> A briefing was held for Members ahead of the meeting of the Audit and Assurance Committee on 15 March 2023.
95/12/22 (2)	<p><b>Commissioner's Report: Elizabeth line – South Eastern trains timetable proposals</b> South Eastern were potentially bringing in a timetable change on 10 December 2022 with a limited number of peak-time services not stopping at Abbey Wood. The proposals and their impact for the Elizabeth line would be sent to Board Members.</p>	Alex Williams	June 2023	The timetable changes were implemented on 10 December 2022. Monitoring will be carried out on all the various impacts.
95/12/22 (4)	<p><b>Commissioner's Report: Step-free Access Programme</b> The prioritised programme would be brought back to the CSOP Panel meeting in March 2023.</p>	Alex Williams	March 2023	A briefing will be provided after the CSOP Panel meeting on 22 March 2023.
95/12/22 (5)	<p><b>Commissioner's Report: Expansion of A40</b> Glynn Barton confirmed that a significant amount of work on expansion on the A40 was completed earlier in the year. There had been some recent utilities work on the A406 and the team was managing the impact, plus some temporary restrictions on the A40. He would provide a separate update to Board Members.</p>	Glynn Barton	February 2023	<b>Completed.</b> Information was circulated on 6 February 2023.

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97/12/22 (3)	<p><b>Draft TfL Business Plan 2023: Inclusion metrics</b>            Alex Williams confirmed that the qualified inclusion metrics used to assess the Plan were shared with Members at the last Business Plan briefing. They were extracted from the Action on Inclusion document and he would re-send the summary to Board Member Marie Pye.</p>	Alex Williams	March 2023	A briefing is being set up with Marie to discuss the draft version of the Action on Inclusion document and this includes the metrics.
97/12/22 (4)	<p><b>Draft TfL Business Plan 2023: Passenger growth</b>            Andy Lord confirmed that TfL needed to pivot to growing customer numbers on the network post-pandemic and Alex Williams was leading work on the customer strategy. This would be included on the agenda of the informal Board and Executive team briefing session being organised for early 2023.</p>	Alex Williams	March 2023	Briefing scheduled for 29 March 2023.