

Date: 5 June 2023

Item: Matters Arising, Actions List and Use of Delegated Authority

This paper will be considered in public

1 Summary

- 1.1 This paper informs the Committee of progress against actions agreed at previous meetings and any use of delegated authority via Chair's Action since the last meeting on 15 March 2023.
- 1.2 Since the last meeting of the Committee there have been two uses of Chair's Action in relation to: the approval of authority requests submitted to the meeting of the Committee on 15 March 2023 and 2022/23 TfL Scorecard Assurance Review.
- 1.3 Appendix 1 sets out the progress against actions agreed at previous meetings.

2 Recommendation

- 2.1 **The Committee is asked to note the Actions List and the use of Chair's Action.**

3 Use of Chair's Action

- 3.1 Under Standing Order 113, in situations of urgency, the Board delegates to each of the Chairs of any Committee or Panel the exercise of any functions of TfL on its behalf. Any use of Chair's Action is then reported to the next ordinary meeting, and if a matter reserved to the Board, the next ordinary meeting of the Board.
- 3.2 There have been two uses of Chair's Action since the last meeting.

Approval of Authority Requests at the Meeting of the Committee on 15 March 2023

- 3.3 The meeting on 15 March 2023 was held on Microsoft Teams only, following which the Chair exercised Chair's Action to approve the recommendations in the papers, as published on the TfL website. The minutes of the meeting are elsewhere on the agenda.

2022/23 TfL Scorecard Assurance Review

- 3.4 On 25 May 2023, the Chair of the Committee, in consultation with available Members of the Committee, was asked to sign off the end of year results against the 2022/23 TfL Scorecard on receipt of an assurance report, and to respond with any comments by the end of 30 May 2023. This was to ensure that the information could be incorporated into the Annual Report 2022/23 and included in the papers being prepared for the meeting of the Remuneration Committee meeting on 12 June 2023. A verbal update will be provided at the meeting.

List of appendices to this report:

Appendix 1: Actions List

List of Background Papers:

Minutes of previous meetings of the Audit and Assurance Committee.

Chair's Action paper on 2022/23 Scorecards Assurance Review, issued on 25 May 2023 (IA 23 001)

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