

Board Actions List (to be reported to the meeting on 7 June 2023)

Actions from the meeting held on 29 March 2023

Minute No.	Item/Description	Action By	Target Date	Status/Note
18/03/23 (1)	Commissioner's Report: Promoting TfL's Innovative Work Board Member Anurag Gupta had recently attended an event with the Treasury Minister, Association of Investment Companies and other City investors who had not been aware of the innovative work TfL was doing in the control centres using artificial intelligence. The Commissioner asked if Anurag could share the details of the people who attended so he could reach out to them.	Andy Lord	June 2023	In progress.
18/03/23 (2)	Commissioner's Report: 20mph Zones An update on 20mph zones would be shared with Members, which would include a map showing current and planned zones, details of the level of speeding convictions within current zones and the work done and planned to raise awareness to change driver behaviours in 20mph zones.	Lilli Matson	July 2023	In progress.
18/03/23 (3)	Commissioner's Report: Green Infrastructure and Biodiversity Plan TfL already had a nature capital account for the estate which delivered over £300m of value to London through its natural benefits every year. The plan for green infrastructure and biodiversity would come forward later in 2023/24 and would be shared with the Board.	Lilli Matson	2023/24	The plan will be shared with the Board when available.

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18/03/23 (4)	<p>Commissioner's Report: Climate Adaptation and Business Planning The Climate Adaptation Plan outlined the substantial challenges and risks faced and work such as increasing sustainable drainage was underway, which needed to be mainstreamed into projects where possible. The business planning process would include consideration of the expenditure required.</p>	Lilli Matson	2023/24	This is an ongoing effort to improve our qualification of scale of investment required and the extent that this would impact risks and opportunities. Adaptation is a key element for business planning and will be a specific overlay in the current long-term plan scenario work. Once this work is complete, and we understand the gap and how to address it, we will summarise this in a written update for Board.
18/03/23 (5)	<p>Commissioner's Report: Taxi and Private Hire Vehicle Standards Consultation The Customer Service and Operational Performance (CSOP) Panel would receive an update on the consultation launched on 27 February and closing on 12 May 2023 to improve taxi and private hire vehicle standards.</p>	Helen Chapman	July 2023	On the CSOP Panel forward plan.
18/03/23 (6)	<p>Commissioner's Report: Property and Housing Updates Real progress was being made on the work of TTL Properties Limited and at the Land and Property Committee, and more updates on property and housing would be included in future reports to the Board.</p>	Andy Lord	June 2023	Completed: Included in the Commissioner's Report on the agenda for this meeting.

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18/03/23 (7)	<p>Commissioner's Report: Traffic Signalling Control Centre Glynn Barton and the operational teams were working to make streets more efficient and manage signal timings for priority road users, including lane rental and working with boroughs and utility companies to move it forward. Board Members were offered a separate briefing and the opportunity to visit the control centre to see how the teams operated and the innovative technology.</p>	Glynn Barton	July 2023	Members are being consulted on availability for a visit to the Traffic Signalling Control Centre.
19/03/23	<p>Elizabeth Line Operations and Further Opening Stages: Integration and Transition A report to the Elizabeth Line Committee would include more details on the full integration of the project into TfL and the transition into business-as-usual processes and reporting to Committees and Panels.</p>	Howard Smith	May 2023	Completed: Included in a report to the Elizabeth Line Committee on 18 May 2023.
20/03/23 (1)	<p>TfL Budget 2023/24: TTL Properties Limited Budget and Business Plan The Board noted that the detailed work on the TTL Properties Limited (TTLP) Budget and Business Plan was slightly behind the development of the wider TfL plans and more detail would be provided in the next Finance Report to the Board.</p>	Rachel McLean	Ongoing	TTLP completed a standalone Interim Business Plan that was shared with the Land and Property Committee in March 2023. TTLP is now updating its full plans so they fall in cycle with those of TfL.
20/03/23 (2)	<p>TfL Budget 2023/24: Return on Investment TfL had forecast some increase in revenue in return on the Superloop £6m investment and was carrying out a lot of work on the bus network through the bus action plan, investment in bus lanes and building more kilometres into the service. Information on the return on investment in terms of what had proven to be the most effective in supporting customers and managing finances would be brought to future Board meetings once the data was available.</p>	Rachel McLean	October 2023	Information will be incorporated into the business plan reporting and brought back to the Board.

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20/03/23 (3)	<p>TfL Budget 2023/24: Crown Commercial Service</p> <p>On engaging energy procurement partners in net zero delivery of the lowest cost energy, Lilli Matson would look into ways of getting more engagement and faster progress from the Crown Commercial Service (CCS), who played a vital role in energy procurement as TfL's current supplier.</p>	Lilli Matson	June 2023	Completed: The team have met with the Senior Category Lead at CCS and conversations will continue.
20/03/23 (4)	<p>TfL Budget 2023/24: Capital Funding Prioritisation</p> <p>On the capital expenditure of just five per cent for delivery of Healthy Streets, Alex Williams confirmed that the appropriate level of funding had been discussed at length as part of the Business Plan and that securing £150m on a recurring basis had been a significant achievement. The prioritisation of capital funding would be reviewed on a yearly basis as part of the business planning discussions.</p>	Alex Williams	July 2023	Sessions for the 2024/25 business planning process will be arranged with TfL Board Members from July 2023 onwards.
20/03/23 (5)	<p>TfL Budget 2023/24: TfL's Debt Capacity</p> <p>More detailed analysis of TfL's true debt capacity at different rating levels, what that meant for carrying costs going forward and how to balance capacity, rating and cost would be brought to a future meeting of the Finance Committee.</p>	Rachel McLean	October 2023	Information will be incorporated into the next Treasury Activities update paper to the Finance Committee.
22/03/23 (1)	<p>TfL Prudential Indicators 2023/24 to 2025/26: Debt Service Recovery and Interest Coverage Ratios</p> <p>Members asked if future papers could include an indication of what the debt service recovery issue was at the authorised limit and the Interest Coverage Ratio limits, to provide a better view of whether the limits were prudent. Only the statutory ratios were included but various other ratios were calculated as part of the paper and would be incorporated going forward, including in the Finance Committee papers.</p>	Patrick Doig	March 2024	Information to be incorporated into next cycle of setting Prudential Indicators.

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22/03/23 (2)	<p>TfL Prudential Indicators 2023/24 to 2025/26: TfL Corporation Proposed Indicators</p> <p>On the estimates of ratio of financing costs to net revenue stream, Patrick Doig would report back on why there was a three per cent increase on TfL Corporation proposed indicators between 2024/25 and 2025/26, while the other statistics appeared to remain steady.</p>	Patrick Doig	March 2023	Completed: Response provided to Anne McMeel on 30 March 2023.

Actions arising from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
05/02/23 (1)	<p>Commissioner's Report: Elizabeth line Whitechapel interchange</p> <p>Glynn Barton would look into whether the precinct roundabout and Whitechapel Road outside of the station formed part of TfL's road network and would discuss the safety concerns raised with the relevant borough.</p>	Glynn Barton	April 2023	Completed: It was confirmed that TfL did not manage the street outside the station.
05/02/23 (4)	<p>Commissioner's Report: Vision Zero Deep-Dive</p> <p>A deep dive discussion, including the broader system changes required to meet the Vision Zero targets, would take place at a future meeting of the Safety, Sustainability and Human Resources (SSHR) Panel.</p>	Lilli Matson	November 2023	On the SSHR Panel forward plan.
05/02/23 (5)	<p>Commissioner's Report: E-Scooters</p> <p>The Government was expected to legislate to allow the use of private e-scooters but it was unclear when this would happen. More details on the potential content of the legislation would be provided to Board Members when available.</p>	Alex Williams	March 2023	Completed: A paper was considered by the CSOP Panel on 22 March 2023 on Electrified Travel Devices (Micromobility) which set out the current position around the use of private e-scooters. Any changes will be reported in the Commissioner's Report when available.

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05/02/23 (6)	<p>Commissioner's Report: London Underground Accidents Involving Vulnerable Users Incidents involving wheelchair users and pushchairs on escalators were extremely rare and Lilli Matson would circulate the latest data to Board Members.</p>	Lilli Matson	June 2023	Completed: Information was circulated on 26 May 2023.
05/02/23 (7)	<p>Commissioner's Report: Funding Conditions Assurance Progress on meeting the wider conditions of the funding settlement would be included in future finance reports to provide assurance to the Board.</p>	Rachel McLean	Ongoing	The Finance Committee is being kept informed of progress with meeting the wider conditions of the funding settlement.
05/02/23 (8)	<p>Commissioner's Report: Cockfosters Station Housing Scheme TfL was waiting for a decision from the Secretary of State but it would be raised again with Tom Copley, Deputy Mayor for Housing at the Greater London Authority, to work to try to break the impasse. John Hall added that his understanding of the position was that the Government was waiting for another application from TfL.</p>	Alex Williams	Ongoing	<p>On 17 May 2023, the Secretary of State for the Department for Levelling Up, Housing and Communities decided not to call in the planning application for TfL's development by Cockfosters Tube station and is instead content with the decision made by the local planning authority to approve the scheme.</p> <p>TfL is now preparing to submit a new section 163 application to the Department for Transport which will need to be approved before construction can start.</p>

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05/01/20 (2)	Commissioner's Report: Bus Safety Standard Visit Members would be offered a visit to see a bus that met the new Bus Safety Standard.	Glynn Barton	June 2023	Members will be consulted on availability for a visit via Bus Operations.
74/10/21	Report of the Customer Service and Operational Performance (CSOP) Panel: Briefing on Action on Inclusion programme. The Director of Diversity & Inclusion would develop a comprehensive inclusion programme and the Board would receive a briefing when the work was completed.	Fiona Brunskill / Alex Williams	Ongoing	TfL Board discussed Action on Inclusion following its meeting on 29 March 2023 which covers two areas – 'Customer' and 'Colleague'. A further update was provided to the SSHR Panel on 24 May 2023 to close out the Colleague aspect. Work remains ongoing around 'Customer' and further briefings will be provided.
67/11/21 (3)	Commissioner's Report: Safety for women and girls The impact of the comprehensive programme to improve safety for women and girls travelling on the network would be assessed and the outcomes would be considered at a future meeting of the SSHR Panel.	Lilli Matson / Matt Brown	September 2023	An update will be provided at the next meeting of the SSHR Panel.
05/02/22 (4)	Commissioner's Report: Step-free Access The results of the recently launched consultation to help shape future step-free access priorities and improvements on the London Underground network would be submitted to the CSOP Panel for feedback and then to the Board.	Andy Lord / Alex Williams	May 2023	Completed: A briefing was provided to the CSOP Panel (all TfL Board Members were invited) on 22 March 2023, and most recently to the Programmes and Investment Committee on 17 May 2023.

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40/06/22	<p>Delivering the Mayor’s Transport Strategy 2021/22 Annual Update: Step-free Access</p> <p>An update would be provided to the CSOP Panel on the progress on step-free access and options to review and revise the target to reduce journey times for journeys that were not step-free.</p>	Alex Williams	May 2023	Completed: See action 05/02/22 (4) above.
58/07/22	<p>Slavery and Human Trafficking Statement: Landlord</p> <p>Future statements would contain more detail on how TfL managed risks relating to its role as a landlord.</p>	Rachel McLean	May 2023	Completed: Content was included in the draft statement considered by the SSHR Panel in May and to be approved by the Board in July 2023.
95/12/22 (2)	<p>Commissioner’s Report: Elizabeth line – South Eastern trains timetable proposals</p> <p>South Eastern were potentially bringing in a timetable change on 10 December 2022 with a limited number of peak-time services not stopping at Abbey Wood. The proposals and their impact for the Elizabeth line would be sent to Board Members.</p>	Alex Williams	June 2023	Completed: Abbey Wood station continues to be served during the peak-time in both directions, as captured in the South Eastern railway timetable . Consequently, there has been no impact on the station or the Elizabeth line.
95/12/22 (4)	<p>Commissioner’s Report: Step-free Access Programme</p> <p>The prioritised programme would be brought back to the CSOP Panel meeting in March 2023.</p>	Alex Williams	May 2023	Completed: See action 05/02/22 (4) above.
97/12/22 (3)	<p>Draft TfL Business Plan 2023: Inclusion metrics</p> <p>Alex Williams confirmed that the qualified inclusion metrics used to assess the Plan were shared with Members at the last Business Plan briefing. They were extracted from the Action on Inclusion document and he would re-send the summary to Board Member Marie Pye.</p>	Alex Williams	March 2023	Completed: A briefing was provided to TfL Board Members on 29 March 2023, and further follow ups have taken place. Also see action 74/10/21 above.

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97/12/22 (4)	<p>Draft TfL Business Plan 2023: Passenger growth Andy Lord confirmed that TfL needed to pivot to growing customer numbers on the network post-pandemic and Alex Williams was leading work on the customer strategy. This would be included on the agenda of the informal Board and Executive team briefing session being organised for early 2023.</p>	Alex Williams	March 2023	Completed: A briefing was provided at the informal Board and Executive team briefing session on 29 March 2023.