

Board Actions List (to be reported to the meeting on 25 July 2023)

Actions from the meeting held on 7 June 2023

Minute No.	Item/Description	Action By	Target Date	Status/Note
36/06/23 (1)	Commissioner's Report: Road Safety Further opportunities for closer and more coordinated work with London Councils and boroughs would be explored to make better use of available road maintenance funds. Actions to address road safety with all partners was also being informed by the Road Danger Inequalities report. An annual update on road safety was provided to the Safety, Sustainability and Human Resources (SSHR) Panel.	Alex Williams / Lilli Matson	November 2023	On the SSHR Panel forward plan.
36/06/23 (2)	Commissioner's Report: Workplace Violence and Aggression Members requested that the SSHR Panel receive a deep dive paper on workplace violence and aggression.	Lilli Matson / Glynn Barton	September 2023	On the SSHR Panel forward plan.
36/06/23 (3)	Commissioner's Report: Action on Inclusion Monitoring Progress against the metrics in both documents would be reported to the SSHR Panel in the Quarterly Human Resources Report, with regular updates to the Board.	Fiona Brunskill	Ongoing	Completed: Regular progress updates on initiatives will be provided to the SSHP Panel. An update will be provided to the Board in summer 2024.
36/06/23 (4)	Commissioner's Report: Artificial Intelligence Members requested a future paper on TfL's approach to utilising artificial intelligence for service delivery.	Alex Williams / Shashi Verma	December 2023	On the Customer Service and Operational Performance (CSOP) Panel forward plan.
36/06/23 (5)	Commissioner's Report: Public Transport Credits Scheme Evidence from the earlier scrappage schemes showed that around one-third of recipients did not purchase a new vehicle. Members would be updated on the uptake of the improved public transport credits scheme in due course.	Alex Williams	TBC	An update will be provided to Members when available.

Minute No.	Item/Description	Action By	Target Date	Status/Note
36/06/23 (6)	Commissioner's Report: Bus Safety Standards The percentage breakdown of how many buses met the 2019 and the 2021 standards would be provided to Board Members.	Lilli Matson	July 2023	In progress.
36/06/23 (7)	Commissioner's Report: Assessment for London Private Hire Drivers Howard Carter would send a note to Members on the capacity of TfL's driver assessment centres to deal with the volume of applicants.	Howard Carter	July 2023	Completed: Information was circulated on 12 July 2023.
36/06/23 (8)	Commissioner's Report: Future E-bikes Contracting TfL was meeting with London Councils to discuss the future contracting of e-bikes and consistent ways of managing the service across the city, which would be reported back to the CSOP Panel in due course.	Alex Williams	December 2023	On the CSOP Panel forward plan. An update will be provided to the Panel when there is further clarity around ongoing discussions with stakeholders.
37/06/23 (1)	Elizabeth Line Operations and Crossrail Project Close Out: Network Rail Control Period Funding Settlement Given the impact of national rail infrastructure failures, Members would be updated on the outcome of Network Rail's Control Period funding settlement, which sought to ensure it had sufficient funds to operate and maintain assets that supported the Elizabeth line's high frequency services.	Glynn Barton	TBC	An update will be provided to Members when available.
37/06/23 (2)	Elizabeth Line Operations and Crossrail Project Close Out: Performance Deep Dives Members asked that the CSOP Panel also maintain a laser like focus on performance, while things settled down, including some deep dives, to which a Network Rail representative would also be invited to attend.	Glynn Barton	October 2023	On the CSOP Panel forward plan.

Minute No.	Item/Description	Action By	Target Date	Status/Note
39/06/23 (1)	<p>Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: 20mph Zones</p> <p>Members welcomed the progress made in delivering key safety measures, including the roll out of 20mph speed limits but noted the map showing three London boroughs where their use was particularly low. It was suggested that overlaying the 20mph speed limit map with one showing road traffic incidents might be persuasive in making the case for lower speeds.</p>	Lilli Matson / Alex Williams	September 2023	On the SSHR Panel forward plan.
39/06/23 (2)	<p>Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Sexual Harassment Campaign</p> <p>Feedback on the campaign would be provided to the CSOP Panel.</p>	Lilli Matson / Glynn Barton	October 2023	An update will be provided to the CSOP Panel in the Quarterly Safety, Health and Environment Report.
39/06/23 (3)	<p>Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Cooling the Tube</p> <p>Information would be provided to Members on the action to be taken on cooling the Tube ahead of the summer.</p>	Lilli Matson / Glynn Barton	July 2023	Completed: An update on summer preparedness was considered by the CSOP Panel in July. Funding for cooling the Tube will be considered as part of the Business Plan discussions.
39/06/23 (4)	<p>Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Targets Dashboard</p> <p>Members requested that future reports include a dashboard, to easily identify where targets were on the right trajectory and where more work or different interventions were required.</p>	Alex Williams	June 2024	This will be addressed in the 2023/24 annual update.
39/06/23 (5)	<p>Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Borough Delivery Reports</p> <p>The engagement and collaboration with London Councils and the individual London boroughs was discussed. TfL published a London borough data pack and produced borough delivery reports that encouraged learning from successful action and identified areas for improvement. The delivery reports would be circulated to Members when published.</p>	Alex Williams	Autumn 2023	Previous 2019 borough delivery report circulated on 12 June 2023. Work is underway on the next report, which will be published in autumn 2023.

Actions arising from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
18/03/23 (1)	Commissioner's Report: Promoting TfL's Innovative Work Board Member Anurag Gupta had recently attended an event with the Treasury Minister, Association of Investment Companies and other City investors who had not been aware of the innovative work TfL was doing in the control centres using artificial intelligence. The Commissioner asked if Anurag could share the details of the people who attended so he could reach out to them.	Andy Lord	June 2023	Completed: Stakeholder details shared with the Commissioner.
18/03/23 (2)	Commissioner's Report: 20mph Zones An update on 20mph zones would be shared with Members, which would include a map showing current and planned zones, details of the level of speeding convictions within current zones and the work done and planned to raise awareness to change driver behaviours in 20mph zones.	Lilli Matson	September 2023	On the SSHR Panel forward plan.
18/03/23 (3)	Commissioner's Report: Green Infrastructure and Biodiversity Plan TfL already had a nature capital account for the estate which delivered over £300m of value to London through its natural benefits every year. The plan for green infrastructure and biodiversity would come forward later in 2023/24 and would be shared with the Board.	Lilli Matson	2023/24	The plan will be shared with the Board when available, currently expected towards the end of the 2023/24 financial year.

Minute No.	Item/Description	Action By	Target Date	Status/Note
18/03/23 (4)	<p>Commissioner's Report: Climate Adaptation and Business Planning</p> <p>The Climate Adaptation Plan outlined the substantial challenges and risks faced and work such as increasing sustainable drainage was underway, which needed to be mainstreamed into projects where possible. The business planning process would include consideration of the expenditure required.</p>	Lilli Matson	2023/24	This is an ongoing effort to improve our qualification of scale of investment required and the extent that this would impact risks and opportunities. Adaptation is a key element for business planning and will be a specific overlay in the current long-term plan scenario work. Once this work is complete, and we understand the gap and how to address it, we will summarise this in a written update for Board.
18/03/23 (5)	<p>Commissioner's Report: Taxi and Private Hire Vehicle Standards Consultation</p> <p>The CSOP Panel would receive an update on the consultation launched on 27 February and closing on 12 May 2023 to improve taxi and private hire vehicle standards.</p>	Helen Chapman	October 2023	The consultation closed on 12 May 2023 and we received almost 900 responses. We are now analysing the responses to determine next steps and an update will be provided to the CSOP Panel in due course.
18/03/23 (7)	<p>Commissioner's Report: Traffic Signalling Control Centre</p> <p>Glynn Barton and the operational teams were working to make streets more efficient and manage signal timings for priority road users, including lane rental and working with boroughs and utility companies to move it forward. Board Members were offered a separate briefing and the opportunity to visit the control centre to see how the teams operated and the innovative technology.</p>	Glynn Barton	July 2023	Completed: A visit to the Traffic Signalling Control Centre was held on 12 July 2023.

Minute No.	Item/Description	Action By	Target Date	Status/Note
20/03/23 (1)	<p>TfL Budget 2023/24: TTL Properties Limited Budget and Business Plan</p> <p>The Board noted that the detailed work on the TTL Properties Limited (TTLP) Budget and Business Plan was slightly behind the development of the wider TfL plans and more detail would be provided in the next Finance Report to the Board.</p>	Rachel McLean	July 2023	Completed: TTLP completed a standalone Interim Business Plan that was shared with the Land and Property Committee in March 2023. TTLP is now updating its full plans so they fall in cycle with those of TfL, with the 2024 TfL Business Plan due to come to the Board in December 2023.
20/03/23 (2)	<p>TfL Budget 2023/24: Return on Investment</p> <p>TfL had forecast some increase in revenue in return on the Superloop £6m investment and was carrying out a lot of work on the bus network through the bus action plan, investment in bus lanes and building more kilometres into the service. Information on the return on investment in terms of what had proven to be the most effective in supporting customers and managing finances would be brought to future Board meetings once the data was available.</p>	Rachel McLean	October 2023	Information will be incorporated into the business plan reporting and brought back to the Board.
20/03/23 (4)	<p>TfL Budget 2023/24: Capital Funding Prioritisation</p> <p>On the capital expenditure of just five per cent for delivery of Healthy Streets, Alex Williams confirmed that the appropriate level of funding had been discussed at length as part of the Business Plan and that securing £150m on a recurring basis had been a significant achievement. The prioritisation of capital funding would be reviewed on a yearly basis as part of the business planning discussions.</p>	Alex Williams	July 2023	Sessions for the 2024/25 business planning process will be arranged with TfL Board Members from July 2023 onwards.
20/03/23 (5)	<p>TfL Budget 2023/24: TfL's Debt Capacity</p> <p>More detailed analysis of TfL's true debt capacity at different rating levels, what that meant for carrying costs going forward and how to balance capacity, rating and cost would be brought to a future meeting of the Finance Committee.</p>	Rachel McLean	October 2023	Information will be incorporated into the next Treasury Activities update paper to the Finance Committee.

Minute No.	Item/Description	Action By	Target Date	Status/Note
22/03/23 (1)	<p>TfL Prudential Indicators 2023/24 to 2025/26: Debt Service Recovery and Interest Coverage Ratios</p> <p>Members asked if future papers could include an indication of what the debt service recovery issue was at the authorised limit and the Interest Coverage Ratio limits, to provide a better view of whether the limits were prudent. Only the statutory ratios were included but various other ratios were calculated as part of the paper and would be incorporated going forward, including in the Finance Committee papers.</p>	Patrick Doig	March 2024	Information to be incorporated into next cycle of setting Prudential Indicators.
05/02/23 (4)	<p>Commissioner's Report: Vision Zero Deep-Dive</p> <p>A deep dive discussion, including the broader system changes required to meet the Vision Zero targets, would take place at a future meeting of the SSHR Panel.</p>	Lilli Matson	November 2023	On the SSHR Panel forward plan.
05/02/23 (7)	<p>Commissioner's Report: Funding Conditions Assurance</p> <p>Progress on meeting the wider conditions of the funding settlement would be included in future finance reports to provide assurance to the Board.</p>	Rachel McLean	Ongoing	Completed: The Finance Committee is kept informed of progress with meeting the wider conditions of the funding settlement.
05/02/23 (8)	<p>Commissioner's Report: Cockfosters Station Housing Scheme</p> <p>TfL was waiting for a decision from the Secretary of State but it would be raised again with Tom Copley, Deputy Mayor for Housing at the Greater London Authority, to work to try to break the impasse. John Hall added that his understanding of the position was that the Government was waiting for another application from TfL.</p>	Alex Williams	Ongoing	On 17 May 2023, the Secretary of State for the Department for Levelling Up, Housing and Communities decided not to call in the planning application for TfL's development by Cockfosters Tube station and is instead content with the decision made by the local planning authority to approve the scheme.

Minute No.	Item/Description	Action By	Target Date	Status/Note
				TfL is now preparing to submit a new section 163 application to the Department for Transport which will need to be approved before construction can start.
74/10/21	<p>Report of the Customer Service and Operational Performance Panel: Briefing on Action on Inclusion programme.</p> <p>The Director of Diversity & Inclusion would develop a comprehensive inclusion programme and the Board would receive a briefing when the work was completed.</p>	Fiona Brunskill/ Alex Williams	Ongoing	<p>TfL Board discussed Action on Inclusion following its meeting on 29 March 2023 which covers two areas – ‘Customer’ and ‘Colleague’.</p> <p>A further update was provided to the SSHR Panel on 24 May 2023 to close out the Colleague aspect. Work remains ongoing around ‘Customer’ and further briefings will be provided.</p> <p>A paper is on the CSOP Panel forward plan for December 2023.</p>
67/11/21 (3)	<p>Commissioner’s Report: Safety for women and girls</p> <p>The impact of the comprehensive programme to improve safety for women and girls travelling on the network would be assessed and the outcomes would be considered at a future meeting of the SSHR Panel.</p>	Lilli Matson/ Matt Brown	October 2023	An update will be provided at the next meeting of the CSOP Panel.

Minute No.	Item/Description	Action By	Target Date	Status/Note
05/01/20 (2)	Commissioner's Report: Bus Safety Standard Visit Members would be offered a visit to see a bus that met the new Bus Safety Standard.	Glynn Barton	July 2023	Completed: Members were provided with dates for Bus Safety Standard visits in June and July 2023.