

Land and Property Committee Actions List (to be reported to the meeting on 20 December 2023)

Actions from the meeting held on 21 September 2023

Minute No.	Item/Description	Action By	Target Date	Status/note
49/09/23	Chief Executive's Report: Housing Further details to be provided on housing tenure, type and mix.	Graeme Craig	December 2023	Completed. Information included in the report on the agenda for this meeting.
50/09/23 (1)	Places for London Quarterly Performance Report The report to be reviewed in terms of content and presentation, to reflect more clearly trends in collections and arrears, cash flow separation, market average data and market competition.	Daniel Lovatt	December 2023	Completed. The report on the agenda for this meeting has been updated.
50/09/23 (2)	Places for London Quarterly Performance Report Confirmation to be provided that the data on net present value and variance to the previous report was correct.	Lester Hampson	December 2023	Completed. The information in the previous report did not represent the approved Business Plan numbers. The report on the agenda for this meeting has been updated.
50/09/23 (3)	Places for London Quarterly Performance Report An informal discussion on performance by asset value classes at the Earls Court site to be arranged.	Graeme Craig	October 2023	Completed. Briefing held on 26 October 2023.
51/09/23 (1)	Places for London Assurance Update TfL's Project Assurance team to provide an action plan against all recommendations, with dates.	Karen Bain	December 2023	Completed. The report on the agenda for this meeting has been updated.

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51/09/23 (2)	Places for London Assurance Update A deep-dive on the delivery and monitoring of affordable housing targets to be considered at a future briefing.	Secretariat	November 2023	Completed. Briefing held on 15 November 2023.
52/09/23	Establishment of a Programme Management Office An implementation plan with key milestone dates to be provided to Members.	Lisa-Jane Risk	October 2023	Completed. Information circulated to Members on 25 October 2023.
53/09/23	Enterprise Risk Update – Attraction and Retention of Our Employees (Places for London-L0-2) Information on staff attrition rates to be provided to Members.	Lisa-Jane Risk	December 2023	Completed. Information circulated to Members on 12 December 2023.
54/09/23	Places for London Limited Scorecard 2023/24 Links to Mayoral strategies to be further embedded and further engagement would take place with the TfL Reward team on appropriate staffing mechanisms and schemes.	Mark Farrow	June 2024	The Scorecard will be updated in the next report to the Committee in June 2024.
55/09/23	Electric Vehicle Charging Hubs A detailed note on TfL's buying power and leverage to be provided to Members.	Alex Gilbert	June 2024	In progress.
57/09/23	Business Plan Update An informal briefing on the details of the Business Plan to be discussed at the next briefing session.	Jo Hawkes/ Heather Renton	October 2023	Completed. Briefing held on 26 October 2023.
59/09/23	Business Update: Car Park Portfolio A note to be provided to Members on the approval process for car parking tariffs uplifts.	Daniel Lovatt	October 2023	Completed. Information circulated to Members on 25 October 2023.

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60/09/23	Business Update: Arches Portfolio All Board Members to be invited to attend a site visit on 1 November 2023.	Secretariat	November 2023	Completed. Members invited to attend a site visit of Kilburn Arches on 1 November 2023.

Actions from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/note
33/06/23	TTL Properties Limited (TTLP) Valuation Results and Capital Receipts Programme Update Future reports to include all investments including joint ventures, to provide a broader overview.	Martin Mohamad	December 2023/ March 2024	It has been included in the Mid-Year Valuation Results report which is on the agenda for this meeting and will be reflected in future Capital Receipts Programme updates.
36/06/23 (1)	TTLP Quarterly Performance Report The Dividend Policy to be separated out from the Treasury Management Strategy as a standalone document.	Digby Nicklin (previously Joanna Hawkes)	March 2024	Detail of the Places for London Dividend Policy will be separated out and stated in the Investment Strategy and Financial Framework and Places for London Treasury updates in 2024.
36/06/23 (3)	TTLP Quarterly Performance Report Committee Members to visit Build East, in the Queen Elizabeth Olympic Park as an example of a successful employment and skills training centre.	Secretariat	To be scheduled	In progress.
41/06/23 (1)	Members' Suggestions for Future Discussion Items Site visits to be arranged to Places for London development sites.	Secretariat	To be scheduled	In progress.

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41/06/23 (2)	Members' Suggestions for Future Discussion Items Issues around housing development and energy, including District Heating Networks, were suggested for future discussion.	Secretariat	To be scheduled	In progress.
23/03/23 (1)	TTLP Quarterly Performance Report Members welcomed the offer of a future deep-dive on safety culture and the safety improvement plan.	Lisa-Jane Risk	December 2023	Completed. This is covered by the Enterprise Risk Update – Failure to Prevent Safety Incidents or Meet Safety Commitments (Places-L0-1) on the agenda for this meeting.
05/01/23 (3)	TTLP Quarterly Performance Report: Site visit A site visit to be arranged to see the work of the Arches team in Kilburn and the work on the existing estate at Whitechapel and Victoria.	Graeme Craig	To be scheduled	Site visit to Kilburn Arches was arranged for 1 November 2023 (see 60/09/23 above). A site visit to Whitechapel and Victoria will be arranged.