

Board Actions List (to be reported to the meeting on 7 February 2024)

Actions from the meeting held on 13 December 2023

Minute No.	Item/Description	Action By	Target Date	Status/Note
83/12/23 (1)	<p>Commissioner's Report: Investment in Bus Network in Outer London</p> <p>The Mayor's £6m investment to improve the outer London bus network was fully allocated and a list of the bus routes and changes to deliver that improvement would be provided to Members.</p>	Alex Williams	February 2024	This information will be provided to Members shortly.
83/12/23 (2)	<p>Commissioner's Report: Network Rail and Elizabeth Line Infrastructure Investment</p> <p>TfL was meeting with Network Rail to understand the quantum of total funding that could be invested in the Thames Valley and when and the priority infrastructure that needed upgrading. A future update would be provided to the Board.</p>	Andy Lord/ Howard Smith	January 2024	Completed. Network Rail (NR) funding for Control Period 7 is now settled and NR Western is bringing its Infrastructure upgrades together in a single programme 'Project Brunel'. It is seeking additional access to the railway to speed up the work and the operators, including TfL, are working with it to facilitate this. Progress is tracked through the Elizabeth Line Delivery Group and will be reported to future meetings.

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83/12/23 (3)	Commissioner's Report: Crossrail International Crossrail International was a Department for Transport (DfT) organisation but TfL would look into the linkage with the Elizabeth line Strategic Direction Group and other projects.	Andy Lord/ Howard Smith	January 2024	Completed. Crossrail International is a DfT organisation that sells UK expertise (consultancy) abroad. The DfT is part of the Elizabeth line Strategic Direction Group, so learning from the Crossrail project was shared.
86/12/23	Travel in London 2023 Annual Overview Report: Demographics The report included information on the demographics on walking and cycling and Alex Williams would circulate details of the demographics for other transport modes.	Alex Williams	February 2024	This information will be provided to Members shortly.

Actions arising from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
66/10/23 (3)	Commissioner's Report: Impact on Safer Streets and Sustainable Journeys' Targets Members requested an update on the impact on the Mayor's Transport Strategy targets for safer streets and sustainable journeys, following recent Government announcements opposing 20 mile per hour speed limits and Low Traffic Neighbourhoods.	Glynn Barton / Lilli Matson	Ongoing	The DfT's reviews are continuing. We remain engaged with the DfT as its work progresses and completes. As this work continues and we gain clarity on the Government's recommendations, a further update will be provided.

Minute No.	Item/Description	Action By	Target Date	Status/Note
50/07/23 (3)	<p>Commissioner's Report: Trauma Support for Staff Lilli Matson confirmed that TfL's Employee Support Programme provided direct and ongoing support and access to counsellors trained in dealing with trauma for staff who experienced traumatic events on the network. TfL also had a network of staff who offered support to colleagues. TfL was looking at how it could enhance this and bring in external advice to provide further support, which would be submitted to a future meeting of the Safety, Sustainability and Human Resources Panel for consideration.</p>	Lilli Matson	February 2024	An update will be provided early in 2024, via the Panel, once the trauma pathway is fully established.
50/07/23 (4)	<p>Commissioner's Report: Busyness Indicator Expansion Members noted the usefulness of the busyness indicator, available on London Overground trains, for accessibility and people who were uncomfortable or could not use a busy carriage. It was a common feature on many modern trains with the latest technology but would be a challenge to retrofit to the London Underground. Stuart Harvey confirmed that it was not featured on the new Piccadilly line trains, but he would discuss with Siemens if it was technically feasible to trial it, and use on the Elizabeth line trains, and would report back to the Board.</p>	Stuart Harvey	Ongoing	Piccadilly line trains have capability to measure weight (loading) on each bogie, however because each car does not have the same number of bogies, it is a complex issue. Stuart Harvey is continuing to explore this with Siemens.
52/07/23 (1)	<p>Safety, Health and Environment Annual Report 2022/23: Road User Safety Work was underway, including engagement with the Government and other stakeholders, to address road-culture issues so that all road users were aware of their own responsibilities and considered the safety of all other users. In June 2023, London Councils had agreed to take on a coordination role to ensure consistency across London on supporting micro-mobility, while ensuring hire bikes and scooters did not cause obstructions to pedestrians, and an update would be provided to the Safety, Sustainability and Human Resources Panel.</p>	Alex Williams	February 2024	Update to be included as part of the quarterly Safety, Health and Environment Report to the Panel.

Minute No.	Item/Description	Action By	Target Date	Status/Note
52/07/23 (3)	<p>Safety, Health and Environment Annual Report 2022/23: Capturing Waste Heat</p> <p>Members discussed the complex work on capturing waste heat from TfL's services, including London Underground ventilation shafts, to provide a constant and reliable source of energy that could be used for nearby buildings. Market and stakeholder engagement were planned, with a proposition to be launched to the market later in the year. TfL would also have further discussions with the Government on how this work could be scaled up. A paper would be submitted to a future meeting of the Finance Committee.</p>	Lilli Matson	March 2024	<p>We plan to take a strategy for sites beyond our first trial site at Sessions House.</p> <p>We have issued a Prior Information Notice to the market to raise awareness that TfL is keen to identify opportunities from developers when using our assets to heat their buildings.</p>
52/07/23 (4)	<p>Safety, Health and Environment Annual Report 2022/23: Benchmarking Environmental Targets</p> <p>It was recommended that TfL benchmark its environmental targets for construction and engineering decarbonisation, biodiversity and recycling against the wider industry and consider how it could narrow or close that gap.</p>	Lilli Matson	2024/25	<p>An update on the implementation of the Corporate Environment Plan by the Capital Office was considered by the Safety, Sustainability and Human Resources Panel on 15 November 2023. The forward plan for 2024/25 is currently being finalised.</p>
53/07/23	<p>Finance Report, Quarter 1, 2023/24: Superloop Monitoring</p> <p>The Superloop investment would increase connectivity for outer London and had a monitoring framework that would enable the service to be developed and refined. The Customer Service and Operational Performance Panel would look at this in more detail.</p>	Alex Williams / Glynn Barton	March 2024	On the Panel's forward plan.

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36/06/23 (5)	Commissioner's Report: Public Transport Credits Scheme Evidence from the earlier scrappage schemes showed that around one-third of recipients did not purchase a new vehicle. Members would be updated on the uptake of the improved public transport credits scheme in due course.	Alex Williams	Ongoing	An update will be provided to Members when available.
36/06/23 (8)	Commissioner's Report: Future E-bikes Contracting TfL was meeting with London Councils to discuss the future contracting of e-bikes and consistent ways of managing the service across the city, which would be reported back to the Customer Service and Operational Performance Panel in due course.	Alex Williams	March 2024	On the Panel's forward plan. An update will be provided to the Panel when there is further clarity around ongoing discussions with stakeholders.
39/06/23 (2)	Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Sexual Harassment Campaign Feedback on the campaign would be provided to the Customer Service and Operational Performance Panel.	Glynn Barton	March 2024	The information will be provided to the Panel as part of the wider update on Violence against Women and Girls.
39/06/23 (4)	Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Targets Dashboard Members requested that future reports include a dashboard, to easily identify where targets were on the right trajectory and where more work or different interventions were required.	Alex Williams	June 2024	This will be addressed in the 2023/24 annual update.
39/06/23 (5)	Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Borough Delivery Reports The engagement and collaboration with London Councils and the individual London boroughs was discussed. TfL published a London borough data pack and produced borough delivery reports that encouraged learning from successful action and identified areas for improvement. The delivery reports would be circulated to Members when published.	Alex Williams	February 2024	Completed. Previous 2019 borough delivery report circulated on 12 June 2023. The latest three-year report was published on 30 January 2023.

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18/03/23 (3)	<p>Commissioner's Report: Green Infrastructure and Biodiversity Plan</p> <p>TfL already had a nature capital account for the estate which delivered over £300m of value to London through its natural benefits every year. The plan for green infrastructure and biodiversity would come forward later in 2023/24 and would be shared with the Board.</p>	Lilli Matson	February 2024	A briefing for the Safety, Sustainability and Human Resources Panel is scheduled for February.
18/03/23 (4)	<p>Commissioner's Report: Climate Adaptation and Business Planning</p> <p>The Climate Adaptation Plan outlined the substantial challenges and risks faced and work such as increasing sustainable drainage was underway, which needed to be mainstreamed into projects where possible. The business planning process would include consideration of the expenditure required.</p>	Lilli Matson	2023/24	This is an ongoing effort to improve our qualification of scale of investment required and the extent that this would impact risks and opportunities. Adaptation is a key element for business planning and will be a specific overlay in the current long-term plan scenario work. Once this work is complete, and we understand the gap and how to address it, we will summarise this in an update to the Board.
22/03/23 (1)	<p>TfL Prudential Indicators 2023/24 to 2025/26: Debt Service Recovery and Interest Coverage Ratios</p> <p>Members asked if future papers could include an indication of what the debt service recovery issue was at the authorised limit and the Interest Coverage Ratio limits, to provide a better view of whether the limits were prudent. Only the statutory ratios were included but various other ratios were calculated as part of the paper and would be incorporated going forward, including in the Finance Committee papers.</p>	Patrick Doig	March 2024	Information will be incorporated into the next cycle of setting Prudential Indicators.

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05/02/23 (4)	<p>Commissioner’s Report: Vision Zero Deep-Dive A deep dive discussion, including the broader system changes required to meet the Vision Zero targets, would take place at a future meeting of the Safety, Sustainability and Human Resources Panel.</p>	Lilli Matson	September 2024	On the Panel’s forward plan for Quarter 1 or Quarter 2 of 2024/25, depending on scheduling
05/02/23 (8)	<p>Commissioner’s Report: Cockfosters Station Housing Scheme TfL was waiting for a decision from the Secretary of State but it would be raised again with Tom Copley, Deputy Mayor for Housing at the Greater London Authority, to work to try to break the impasse. John Hall added that his understanding of the position was that the Government was waiting for another application from TfL.</p>	Alex Williams	Ongoing	<p>On 17 May 2023, the Secretary of State for the Department for Levelling Up, Housing and Communities decided not to call in the planning application for TfL’s development by Cockfosters station and is instead content with the decision made by the local planning authority to approve the scheme.</p> <p>TfL has submitted a new section 163 application to the DfT which will need to be approved before construction can start.</p>
67/11/21 (3)	<p>Commissioner’s Report: Safety for women and girls The impact of the comprehensive programme to improve safety for women and girls travelling on the network would be assessed and the outcomes would be considered at a future meeting of the Safety, Sustainability and Human Resources Panel.</p>	Matt Brown	March 2024	The information will be provided to the Customer Service and Operational Performance Panel as part of the wider update on Violence against Women and Girls.

Minute No.	Item/Description	Action By	Target Date	Status/Note
74/10/21	<p>Report of the Customer Service and Operational Performance Panel: Briefing on Action on Inclusion programme.</p> <p>The Director of Diversity & Inclusion would develop a comprehensive inclusion programme and the Board would receive a briefing when the work was completed.</p>	Fiona Brunskill/ Alex Williams	March 2024	<p>The Board discussed Action on Inclusion following its meeting on 29 March 2023, which covered two areas: 'Customer' and 'Colleague'.</p> <p>A further update was provided to the Safety, Sustainability and Human Resources Panel on 15 November 2023 in relation to the Colleague aspect.</p> <p>The 'Customer' document "Equity in Motion" will be published shortly and a paper is on the Customer Service and Operational Performance Panel forward plan for March 2024.</p>