

This paper will be considered in public

1 Summary

- 1.1 This paper informs the Board of any use of Chair's Action or authority delegated by the Board, any Mayoral directions to TfL and progress against actions agreed at previous meetings, since the last meeting of the Board on 24 July 2024.
- 1.2 There has been no use of Chair's Action, nor any Mayoral Directions to TfL since the last meeting.
- 1.3 On 29 August 2024, the Deputy Chair exercised the authority delegated by the Board, on 24 July 2024, to make appointments to the Committees and Panels once the appointments to the Board had been confirmed.
- 1.4 On 24 July 2024, the Board also delegated authority to the Audit and Assurance Committee to approve the Statement of Accounts, which were expected to have been audited ahead of its meeting on 18 September 2024. The exercise of this authority has not yet taken place as the audit is still in progress.
- 1.5 Appendix 1 sets out the progress against actions agreed at previous meetings.

2 Recommendation

- 2.1 **The Board is asked to note the paper and the actions list.**

3 Use of Chair's Action

- 3.1 Under Standing Order 113, in situations of urgency, the Board delegates to each of the Chair, the Deputy Chair and the Chairs of any Committee the exercise of any functions of TfL on its behalf, including the appointment of Members to the Committees and Panels. If the Chair, the Deputy Chair or the Chair of a Committee is unable to exercise authority due to unavailability or a conflict of interests, that authority may be exercised by the Chair or Vice Chair of any Committee. Members will be informed as soon as practicable following any use of Chair's Action using the authority of this standing order and it must be reported to the next ordinary meeting.
- 3.2 There has been no use of Chair's Action since the last meeting.

4 Use of Specific Authority Delegated by the Board

Appointments to Committees and Panels

- 4.1 At its meeting on 24 July 2024, the Board approved a new decision-making structure and noted a verbal update on appointments to the Board, both with effect from 9 September 2024.
- 4.2 At that meeting, the Mayor confirmed that, in addition to himself as Chair and Seb Dance as Deputy Chair, he intended to reappoint the following Members from 9 September 2024: Anurag Gupta, Marie Pye, Peter Strachan and London Councils' nominee Councillor Ross Garrod for four years to September 2028; Mark Phillips for two years to September 2026; and Anne McMeel and Professor Greg Clark CBE for one year to September 2025 for continuity and to support the new Members. The appointment of a further seven new Members, who would serve four-year terms from 9 September 2024 to September 2028 was subsequently announced: Zoë Billingham CBE, Deborah Harris-Ugbomah, Tanya Joseph, Arthur Kay, Keith Richards OBE, Omid Shiraji and Sara Turnbull. Biographies and the declaration of interests for all Members are published on the [Board Members](#) page on tfl.gov.uk.
- 4.3 As the appointment process had not been completed, and this meeting took place after the new decision-making structure went live, the Board delegated authority to the Deputy Chair of TfL to appoint the Chair and Vice Chair of each Committee and Panel and then, in consultation with each Chair and Vice Chair and Members, to agree the composition of each Committee and Panel, with effect from 9 September 2024.
- 4.4 When considering the composition of each Committee and Panel, the skills and knowledge required was mapped against the new Board, along with the need for a relatively even distribution of work and diversity. The Deputy Chair agreed the proposed appointment of Chairs and Vice Chairs for each Committee and Panel and these were discussed with the individual Members. New Members (and existing Members where changing their previous appointments) were consulted on the proposed appointments to each Committee and Panel.
- 4.5 On 29 August 2024, in accordance with the authority delegated by the Board on 24 July 2024, the Deputy Chair of TfL, following consultation with Members, agreed the membership of TfL's Committees and Panels as set out in Appendix 2 of this paper. The approval paper has been published on tfl.gov.uk.

Statement of Accounts for the Year Ended 31 March 2024

- 4.6 On 24 July 2024, the Board approved the Annual Report and authorised the Chief Customer and Strategy Officer to make any further design or editorial changes as may be required. The Board also considered the draft Statement of Accounts, recognising that a decision on the approval could not be made until the resolution of several outstanding matters and delegated approval to the Audit and Assurance Committee.

- 4.7 These issues are now resolved. However, we are currently dealing with an ongoing cyber security incident. Our auditors, Ernst & Young LLP (EY) need to evaluate the effects of the incident on the scope of their work and reporting requirements before the audit can be concluded. An update on the position with the accounts and EY's draft Annual Audit Report were considered by the Audit and Assurance Committee, at its meeting on 18 September 2024.
- 4.8 On 9 September 2024, the Government laid amendments to the Regulations, which amend the deadline for local authorities to publish audited accounts for the year ending 31 March 2024 to 28 February 2025. Once the EY evaluation is completed, the Statement of Accounts will be submitted for approval to the next meeting of the Audit and Assurance Committee or the Board (whichever is soonest).

5 Mayoral Directions to TfL

- 5.1 The Greater London Authority (GLA) Act 1999 permits the Mayor to issue to TfL general directions as to the manner in which TfL is to exercise its functions or specific directions as to the exercise of its functions (or not to exercise a power specified in the direction). Directions are often issued in relation to the implementation of matters in respect of which the Mayor delegates statutory powers to TfL.
- 5.2 Mayoral decision papers inviting the Mayor to issue a direction set out the financial and other implications. If those implications change over time, that will be reported to the GLA.
- 5.3 All Mayoral decisions are issued in writing, with the information that is not exempt from publication included on the GLA's Decisions Database on its website: <https://www.london.gov.uk/about-us/governance-and-spending/good-governance/decisions?order=DESC>.
- 5.4 Mayoral directions relating to TfL are reported to the Board's Committees for information as soon as possible after they are received by TfL or published. Regular reports will list the relevant directions for as long as they are applicable.
- 5.5 Annually the Audit and Assurance Committee considers the list as part of its consideration of the annual audit plan to ensure that appropriate audit resource is applied to assurance on TfL's work in implementing Mayoral directions. This will also be kept under review at each quarterly meeting of that Committee.
- 5.6 A summary of current Mayoral directions to TfL is maintained on the "How we are governed" page on our website, with links to the relevant Mayoral Decisions: <https://tfl.gov.uk/corporate/about-tfl/how-we-work/how-we-are-governed>. That page will be updated as and when further directions are made.
- 5.7 There have been no Mayoral directions issued to TfL since the last meeting.

6 Actions List

- 6.1 Appendix 1 sets out the progress against actions agreed at previous meetings.

List of appendices to this report:

Appendix 1: Actions List

Appendix 2: Appointments to Committees and Panels

List of Background Papers:

Minutes from previous meetings.

Use of Delegated Authority paper: Appointments to Committees and Panels (issued 28 August and approved 29 August 2024)

Greater London Authority Decision Making Database.

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