

Land and Property Committee Actions List (to be reported to the meeting on 10 December 2024)

Appendix 1

Actions from the meeting held on 1 October 2024

Minute No.	Item/Description	Action By	Target Date	Status/Note
38/10/24 (1)	Places for London Performance Report: Standdown Event Members to be invited to the next Health and Safety Standdown event.	Lisa-Jane Risk	October 2024	Completed. Members have been invited to the event in January 2025 (re-scheduled from November 2024).
38/10/24 (2)	Places for London Performance Report: Health and Safety Compliance Reporting Future health and safety compliance reporting to include breakdown of incidents by area and responsibility.	Lisa-Jane Risk	December 2024	Completed. This is reflected in the Performance Report on the agenda for this meeting.
38/10/24 (3)	Places for London Performance Report: Student Accommodation A note on student accommodation and affordable housing funding to be circulated.	Graeme Craig	February 2025	A briefing will be provided to Members and will include how policy objectives in the London Plan are delivered by Places for London.
38/10/24 (4)	Places for London Performance Report: Financial Metrics The Financial Metrics paper from the 20 December 2023 meeting to be circulated.	Secretariat	November 2024	Completed. The paper was sent to Members on 4 November 2024.
38/10/24 (5)	Places for London Performance Report: Property Information Future reports to include projected and actual property completion dates.	Lester Hampson	December 2024	Completed. This is reflected in the Performance Report on the agenda for this meeting.

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38/10/24 (6)	Places for London Performance Report: Joint Venture Further information on Platinum Office Joint Venture and a potential Chair's Action to be provided.	Lester Hampson	December 2024	Completed. The Chair's Action was approved and is reported in the Use of Delegated Authority item on the agenda for this meeting.
39/10/24	Places for London Assurance Update The monthly capital expenditure reports of the Property Development Director and the Director of Asset Management to be combined to provide a more integrated report to the Places for London Executive team and made available to the Project Assurance team and the Independent Investment Programme Advisory Group.	Lester Hampson / Dan Lovatt	March 2025	In progress.
40/10/24	Bollo Lane and West London Development Joint Venture Future reports to include the value of operational assets to TfL.	Lester Hampson	July 2025	This will be included in future reports and approval papers brought forward to the Committee.
42/10/24	Enterprise Risk Update – Stakeholders (Places-L0-04) The impact on projects of poor stakeholder relations, within a complex environment of mixed public and commercial interests, including loss of trust, to be included in the risk management section of future reports.	Lisa-Jane Risk	October 2025	This will be reflected in the Places-L0-04 annual update scheduled for the October 2025 meeting.

Actions from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
22/07/24 (1)	Places for London Quarterly Performance Report: Retail Strategy Places for London's Retail Strategy to be submitted to a future meeting.	Graeme Craig	July 2025	On the forward plan for the July 2025 meeting.
22/07/24 (2)	Places for London Quarterly Performance Report: Acquisition Strategy An informal briefing on Acquisition Strategy to be arranged.	Daniel Lovatt	March 2025	The approach to acquisitions (and disposals) will be covered as part of the Investment Strategy paper scheduled for the 18 March 2025 meeting.
26/07/24	Enterprise Risk Update – Financial Sustainability (Places-L0-03) An informal briefing on a financial distress plan to be arranged.	Digby Nicklin / Secretariat	July 2025	This will be covered as part of the Places-L0-03 annual update scheduled for the July 2025 meeting.
27/07/24	Enterprise Risk Update – Environment, Including Climate Adaption (Places-L0-05) A control action to be added to the risk template relating to insurance.	Mark Farrow	December 2024	Completed. The Enterprise Risk template has been updated.
08/03/24 (2)	Places for London Scorecard The strategic scorecard to be linked to Mayoral strategies.	Mark Farrow	March 2025	An update will be provided as part of the Places for London Scorecard paper scheduled for the 18 March 2025 meeting.

Minute No.	Item/Description	Action By	Target Date	Status/Note
09/03/24 (3)	Places for London Quarterly Performance Report An update on car parking charges to be submitted to a future meeting.	Daniel Lovatt	December 2024	Completed. An update on car parking charges is included in the Chief Executive's Report on this agenda for this meeting.
72/12/23	Places for London Assurance Update: Temporary Accommodation The subject of residential assets and options for providing temporary accommodation for London boroughs to be discussed at a future briefing.	Daniel Lovatt / Lester Hampson	December 2024	Completed. An update is included in the Chief Executive's Report on this agenda for this meeting.
76/12/23 (1) 36/06/23 (3)	Skills and Education Programme: Build East Site Visit A site visit to Build East training centre to be arranged.	Secretariat	October 2024	Completed. Two dates were offered but no Members were able to attend.
55/09/23	Electric Vehicle Charging Hubs: Leverage A detailed note on TfL's buying power and leverage to be provided to Members.	Alex Gilbert	November 2024	Completed. This was covered as part of the briefing provided to Members on Electric Vehicle Charging Hubs on 4 November 2024.
41/06/23 (1)	Members' Suggestions for Future Discussion Items: Site Visits Site visits to be arranged to Places for London development sites.	Secretariat	To be scheduled	In progress. Site visits are being arranged to align with key updates and milestones.