

**Date: 26 March 2025**

**Item: Matters Arising, Actions List and Use of Delegated Authority**

---

**This paper will be considered in public**

**1 Summary**

- 1.1 This paper informs the Board of any use of Chair's Action or authority delegated by the Board, any Mayoral directions to TfL and progress against actions agreed at previous meetings, since the last meeting of the Board on 5 February 2025.
- 1.2 The paper includes an update on Board Member appointments and seeks a delegation of authority from the Board to the Deputy Chair of TfL to review and make appointments to the Board's Committees and Panels following the confirmation of all appointments.
- 1.3 There has been no use of Chair's Action, nor specific authority delegated by the Board since the last meeting.
- 1.4 One Mayoral direction (MD3343) has been issued to TfL in relation to March 2025 Fare Changes. The direction revokes an earlier direction (MD3318) as it contained some minor administrative errors.
- 1.5 Appendix 1 sets out the progress against actions agreed at previous meetings.

**2 Recommendation**

- 2.1 **The Board is asked to note the paper and to delegate authority to the Deputy Chair of TfL to review and make appointments to the Committees and Panels following the appointment of new Members.**

**3 Appointments to the Board**

- 3.1 The Greater London Authority (GLA) Act 1999 (as amended) requires that at least one Member of the Board has experience and knowledge of the organisation of trade unions or matters relating to workers generally. The Trades Union Congress nominate an individual to meet the requirement for the Mayor to consider. Once appointed, as previously agreed by the Board, that Member will serve on the Customer, Sustainability and Operations Panel and the Safety and Security Panel.
- 3.2 With Anne McMeel and Professor Greg Clark CBE due to leave the Board later this year, in February 2025, TfL commenced a campaign to recruit up to

two new Members with local or central government finance and funding expertise and with commercial property development expertise, given the importance of these areas to TfL.

- 3.3 The process is ongoing and interviews will be held shortly. Members will be kept informed of the outcome of the process.
- 3.4 The successful candidate(s) will join the Board when the vacancies arise. The early recruitment process will enable Anne and Greg to provide some knowledge sharing and for the induction process to start as soon as possible to ensure a smooth transition.
- 3.5 The departure of two Members in 2024 and the appointment of up to two new Members, in addition to the TUC nominee, will necessitate some changes to the membership of Committees and Panels. To enable a smooth transition, it is proposed that the Board delegate authority to the Deputy Chair of TfL to review and make appointments to the Committees and Panels. The appointments to the Committees and Panels will be communicated to the Board when made and reported to the meeting following the exercise of delegated authority.

## **4 Use of Chair's Action**

- 4.1 Under Standing Order 113, in situations of urgency, the Board delegates to each of the Chair, the Deputy Chair and the Chairs of any Committee the exercise of any functions of TfL on its behalf, including the appointment of Members to the Committees and Panels. If the Chair, the Deputy Chair or the Chair of a Committee is unable to exercise authority due to unavailability or a conflict of interests, that authority may be exercised by the Chair or Vice Chair of any Committee. Members will be informed as soon as practicable following any use of Chair's Action using the authority of this standing order and it must be reported to the next ordinary meeting.
- 4.2 There has been no use of Chair's Action since the last meeting.

## **5 Use of Specific Authority Delegated by the Board**

- 5.1 General delegations of authority by the Board are set out in Standing Orders. For matters reserved to the Board, it can make specific delegations of authority to a Committee or an individual to exercise that authority.
- 5.2 There has been no use of specific authority delegated by the Board since the last meeting.

## **6 Mayoral Directions to TfL**

- 6.1 The GLA Act 1999 permits the Mayor to issue to TfL general directions as to the manner in which TfL is to exercise its functions or specific directions as to the exercise of its functions (or not to exercise a power specified in the direction). Directions are often issued in relation to the implementation of matters in respect of which the Mayor delegates statutory powers to TfL.

- 6.2 Mayoral decision papers inviting the Mayor to issue a direction set out the financial and other implications. If those implications change over time, that will be reported to the GLA.
- 6.3 All Mayoral decisions are issued in writing, with the information that is not exempt from publication included on the GLA's Decisions Database on its website: <https://www.london.gov.uk/about-us/governance-and-spending/good-governance/decisions?order=DESC>.
- 6.4 Mayoral directions relating to TfL are reported to the Board's Committees for information as soon as possible after they are received by TfL or published. Regular reports will list the relevant directions for as long as they are applicable.
- 6.5 Annually the Audit and Assurance Committee considers the list as part of its consideration of the annual audit plan to ensure that appropriate audit resource is applied to assurance on TfL's work in implementing Mayoral directions. This will also be kept under review at each quarterly meeting of that Committee.
- 6.6 A summary of current Mayoral directions to TfL is maintained on the "How we are governed" page on our website, with links to the relevant Mayoral Decisions: <https://tfl.gov.uk/corporate/about-tfl/how-we-work/how-we-are-governed>. That page will be updated as and when further directions are made.
- 6.7 Since the last meeting, there has been one Mayoral direction issued to TfL.
- 6.8 On 28 February 2025, the Mayor approved a revised March 2025 Fare Changes direction to TfL ([MD3343](#)), which revoked the original direction (MD3318) as it contained some minor administrative errors.

## **7 Actions List**

- 7.1 Appendix 1 sets out the progress against actions agreed at previous meetings.

### **List of appendices to this report:**

Appendix 1: Actions List

### **List of Background Papers:**

Minutes from previous meetings

Greater London Authority Decision Making Database

Contact Officer: Andrea Clarke, General Counsel

Email: [AndreaClarke@tfl.gov.uk](mailto:AndreaClarke@tfl.gov.uk)